

**Northern Community  
Economic Development  
Grant Program**

**Forms:**

Application Form

Summary Report Form

<b>NAME OF ORGANIZATION:</b>	<b>AMOUNT REQUESTED:</b>	
<b>MAILING ADDRESS:</b>		
<b>CONTACT PERSON:</b>	<b>TELEPHONE NUMBER:</b>	<b>E-MAIL ADDRESS:</b>
	<b>FAX NUMBER:</b>	

<b>PROJECT TITLE:</b>
<b>PROJECT DESCRIPTION:</b>
(attach any supporting materials and documents produced as a result of the project)
<b>PROJECT AREA (SELECT ALL THAT APPLY):</b>
<b>PARKSVILLE      QUALICUM BEACH      EA 'E'      EA 'F'      EA 'G'      EA 'H'</b>
<b>DESCRIBE IN DETAIL WHAT THE NORTHERN COMMUNITY ECONOMIC DEVELOPMENT FUNDS WILL BE USED FOR:</b>
(attach additional pages as necessary)
<b>LIST ALL GRANTS RECEIVED AND/OR APPLIED FOR FROM OTHER SOURCES:</b>
(attach additional pages as necessary)

**Please Note:** The Regional District of Nanaimo is subject to the provisions of *The Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.

**EXPLAIN HOW YOUR PROJECT SUPPORTS THE PRINCIPLES AND PRIORITY AREAS OF THE PROGRAM:**

(attach additional pages as necessary)

**LIST ANY MEASURABLE ECONOMIC BENEFITS OR OTHER OUTCOMES THAT WILL RESULT FROM THIS PROJECT:**

(attach additional pages as necessary)

**PLEASE PROVIDE THE FOLLOWING SUPPLEMENTAL MATERIAL:**

- An Organizational Chart illustrating the structure of your organization, including Directors and volunteers.
- A copy of a bank statement showing your organization's name and address.
- A copy of your organization's financial statements for the current year and one year prior.
- A copy of your organization's budget for the current year and one year prior.
- Any supporting materials you consider necessary to communicate your project idea.

**SIGNATURE:**

**DATE:**

By signing here, you confirm that you have read the Program Guide and that you are signing on behalf of an eligible applicant.

**SUBMIT DIGITAL COPIES TO:** [nced@rdn.bc.ca](mailto:nced@rdn.bc.ca)

(preferable)

**SUBMIT HARD COPIES TO:** NORTHERN COMMUNITY ECONOMIC DEVELOPMENT PROGRAM  
REGIONAL DISTRICT OF NANAIMO  
6300 HAMMOND BAY ROAD  
NANAIMO BC V9T 6N2

**RDN OFFICE USE ONLY:**

**DATE RECEIVED:**

**RECEIVED BY:**

**COMMENTS:**

**FUNDING AWARDED:**

YES

NO

**AMOUNT AWARDED:**

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<b>PROJECT TITLE:</b>		
<b>NAME OF ORGANIZATION:</b>		
<b>CONTACT PERSON:</b>	<b>TELEPHONE NUMBER:</b>	<b>E-MAIL ADDRESS:</b>
	<b>FAX NUMBER:</b>	
<b>TOTAL NCED PROGRAM FUNDING:</b>	<b>TOTAL PROJECT BUDGET:</b>	
<b>PROJECT START DATE (YYYY/MM/DD):</b>	<b>PROJECT END DATE (YYYY/MM/DD):</b>	
<b>PERCENT COMPLETE:</b>		
<b>IF NOT COMPLETE, WHAT ASPECTS OF THE PROJECT REMAIN? PROVIDE ESTIMATED COMPLETION DATE:</b>		

<b>PROJECT AREA (SELECT ALL THAT APPLY):</b>					
PARKSVILLE	QUALICUM BEACH	EA 'E'	EA 'F'	EA 'G'	EA 'H'
<b>PLEASE PROVIDE A SUMMARY OF THE PROJECT RESULTS:</b>					
<p>(attach any documents or other materials produced as a result of this project)</p>					
<b>DESCRIBE THE ECONOMIC BENEFITS OR OTHER OUTCOMES THAT HAVE RESULTED FROM THIS PROJECT:</b>					
<p>(attach any supporting information that quantifies the economic benefits of the project)</p>					
<b>PLEASE DESCRIBE HOW THE PROJECT HAS MET THE PROGRAM PRINCIPLES AND PRIORITY AREAS:</b>					
<p>(attach additional pages as necessary)</p>					

**TO HELP MEASURE THE RIPPLE EFFECT OF THE NCED PROGRAM ON THE LOCAL ECONOMY, PLEASE QUANTIFY THE ECONOMIC IMPACTS OF THIS PROJECT ON THE COMMUNITY:**

**1. HOW MANY JOBS WERE FUNDED THROUGH THIS PROJECT?**

**2. HOW MANY SHORT-TERM AND LONG-TERM EMPLOYMENT POSITIONS WERE CREATED?**

**3. OUTLINE THE AMOUNT OF GOODS AND SERVICES PURCHASED LOCALLY AS A RESULT OF THE PROJECT?**

**4. WHAT IS THE LASTING LEGACY OF THIS PROJECT ON THE LOCAL ECONOMY?**

**5. WOULD THIS PROJECT HAVE BEEN POSSIBLE WITHOUT FUNDING FROM THE NCED PROGRAM?**

**OFFICE USE ONLY:**

**DATE RECEIVED:**

**RECEIVED BY:**

**POSTED ONLINE: YES**

**NO**

**Please Note:**

- Completed Summary Reports will be posted publicly on the Regional District of Nanaimo website.
- To be eligible for future funding, completed Summary Reports must be submitted to the RDN.