

Oceanside Health and Wellness Network

Circle of Partners Minutes,
April 15th, 2021 3:00-4:30 pm on Zoom

✓ Marlys Diamond (Perfect Storm Group, FORA, SPT)	✓ Elaine Young (SD 69)
✓ Gerry Herkel (FORA, CWG)	✓ Scott Harrison (QB Council)
X Susanna Newton (SOS, OTFH, SPT)	✓ Sharon Welch (Forward House)
✓ Jane Osborne (CRN)	X Natasha Dumont, Island Health*
✓ Joanna Salken, Island Health	✓ Jane Vinet (OHWN Coordinator)

Welcome and Introductions

Scott chaired the meeting. Quick gratitude round. Apologies were brought from Susanna.

Review and approval of Agenda

The Agenda was approved with no additions

Review of Minutes

The Minutes were approved without change.

Review of Open Action Items from March Meeting

- Forward list of networks in Oceanside to CoP to review - closed
- Jane to send suggestions to CoP for feedback from working group - open

Action Groups/Standing Report:

Before this meeting, the reports from CYWAG, OSAG were circulated and the March Coordinator Report.

Island Health Covid 19 Update – no report.

BC CRN – no report. Advanced Care Planning Tool Kit is going up on [Canadian Centre for Elder Law](#) website. For more information on that, contact Jane Osborne.

Child & Youth Wellness Action Group (CYWAG) – Next meeting is Tuesday, April 20th. Nothing to report. Elaine provided a contact for Keevin Elder regarding youth leadership group in Oceanside for CYWAG

OSAG -Fortunate to have Rob Damon from EMO as part of the committee and looking to connect with Block Watch. It would be great to connect with Errington participant who took part in Community Covid Conversation from last fall. Next meeting OSAG will be learning about the role of QCEWS.

Perfect Storm – No report – focus has shifted to getting more community resources focused on mental wellness. Discussion on mental health. Comments and suggestions to be taken into consideration by spring convening working group. Forward House – creating safe places for non-using community members, Sharon hopes to have more to share with the CoP next month.

Coordinator Updates:

Report was sent out to CoP members prior to this meeting.

There were no requests for funding over \$200 and no questions regarding the report.

Action Item: Correct from O Better LT to Oceanside Building Learning Together in monthly report.

Admin Committee – OHWN 2021 Budget Review

- GWG structure overview, brought it forward that CoP is supposed to review and approve the annual budget. This budget was prepared by the Admin Committee
- OHWN funding contract expires October 31st, 2021.
- The budget proposed is January 1, 2021 to October 31, 2021. Budget contains more detail and sets a policy around acknowledgement/parting gifts for CoP members. More information per line item.
- Group needs to look at what is the best timeframe for our annual budget. FY or calendar year end or is it connected to funding end dates? Sharon recommended a FY end date to match most government project funding.
- Group would like to ask RDN/Nanaimo about sharing costs for software subscriptions.
- Note, because last year was not typical, our annual IH funding typically only pays wages and all other OHWN funding must be raised through community grants.
- Strategic Planning will be our next big priority for OHWN for the 2021/2022 to 2024 Strategic Plan.
- **Budget was moved as presented, no opposition.**
- **Action Item:** Elaine to meet with Jane and review cash vs. accrual budget and confirm what date we need to be using for our next budget.

Governance Working Group Recommendations

- Elaine presented the recommendations on behalf of Governance Working Group
- RDN no longer has a CoP representative. Island Health has one appointed representative. We still have four vacancies. We are missing representation from youth and BIPOC community.
- Timeline is to the end of the budget cycle. Elaine and Gerry volunteered to co-convene until end of October.
- Co-conveners role should be limited to one-year terms to allow for new ideas and styles.
- All recommendations on Leadership and Participation were accepted as presented – new recommendation of opening meetings with a territorial acknowledgement – we will use the acknowledgement adopted by the School District which was vetted by the Aboriginal Services Committee until we have developed one of our own.
- **Action Item:** Jane O is willing to craft an Indigenous acknowledgment to present to CoP
- **Action Item:** Marlys to share her report on Territorial Acknowledgements with the Governance Working Group
- All recommendations were accepted as presented.
- Homework, what are your deeply held personal values that are applicable to OHWN.

Next meeting:

The next meeting will be on Thursday, May 20th. Gerry and Elaine will be co-convening.

Agenda items will include:

- Update from Forward House
- Values and Guiding Principles
- Spring/Summer Convening

- Working group to discuss increase in IH funding beginning with next contract.