

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE INAUGURAL BOARD MEETING**

**Tuesday, November 12, 2019**

**7:00 P.M.**

**Board Chambers**

In Attendance:	Director I. W. Thorpe	Chair
	Director V. Craig	Vice Chair
	Director K. Wilson	Electoral Area A
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director L. Salter	Electoral Area F
	Director L. Wallace	Electoral Area G
	Director S. McLean	Electoral Area H
	Director L. Krog	City of Nanaimo
	Director D. Bonner	City of Nanaimo
	Director T. Brown	City of Nanaimo
	Director B. Geselbracht	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
	Alternate	
	Director Z. Maartman	City of Nanaimo
	Director J. Turley	City of Nanaimo
	Director E. Mayne	City of Parksville
	Director A. Fras	City of Parksville
	Director M. Swain	District of Lantzville
	Director B. Wiese	Town of Qualicum Beach
Regrets:	Director S. Armstrong	City of Nanaimo
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	D. Pearce	Gen. Mgr. Transportation & Emergency Services
	J. Hill	Mgr. Legislative Services
	C. Golding	Recording Secretary
	C. Jefferies	Recording Secretary

**CALL TO ORDER**

The Corporate Officer called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Corporate Officer welcomed Alternate Director Maartman to the meeting.

The Corporate Officer confirmed the appointments of municipal Directors from the City of Nanaimo, District of Lantzville, City of Parksville and the Town of Qualicum Beach.

## **ELECTION OF BOARD CHAIR**

The Corporate Officer called for nominations for the position of Chair.

Director Fras nominated Director Thorpe, and Director Salter seconded the nomination.

Director Thorpe accepted the nomination.

There being no further nominations for the position of Chair, the Corporate Officer declared Director Thorpe elected by acclamation as Chair of the Regional District of Nanaimo Board.

Chair Thorpe assumed the Chair and expressed his thanks.

## **ELECTION OF VICE CHAIR**

The Chair called for nominations for the position of Vice Chair.

Director Young nominated Director Rogers, and Director Salter seconded the nomination.

Director Rogers accepted the nomination.

Director Hemmens nominated Director Craig, and Director Brown seconded the nomination.

Director Craig accepted the nomination.

Director Rogers and Director Craig spoke regarding their candidacy.

An election was held and following the counting of the ballots the Chair declared Director Craig as Vice Chair of the Regional District of Nanaimo Board.

The Chair acknowledged and thanked Director Rogers for his service as Vice Chair.

## **APPROVAL OF THE AGENDA**

19-434

It was moved and seconded that the agenda be approved, as amended, to include Item No. 7.1 under Correspondence:

- 7.1 Liz Cookson, AVICC, re Call for Resolutions for 2020 Convention, Nominations for 2020/21 AVICC Executive, Proposal Submission Form.

CARRIED UNANIMOUSLY

## **ADOPTION OF MINUTES**

### **Regular Board Meeting - October 22, 2019**

19-435

It was moved and seconded that the minutes of the Regular Board meeting held October 22, 2019, be adopted.

CARRIED UNANIMOUSLY

## **DELEGATIONS - AGENDA ITEMS**

### **Bonnie Lemmon, re Witchcraft Lake Floating Bridge and Parking Lot Decommissioning (Item 9.2.1)**

Bonnie Lemmon shared her concerns with the Board regarding ongoing misuse of the parking lot as well as issues of trespassing and traffic congestion in the neighbourhood and asked that the Witchcraft Lake parking lot and floating bridge be decommissioned.

## **DESTRUCTION OF ELECTION BALLOTS**

19-436

It was moved and seconded that the ballots cast for the Vice Chair election be destroyed.

CARRIED UNANIMOUSLY

## **CORRESPONDENCE**

19-437

It was moved and seconded that the following correspondence be received for information:

Liz Cookson, AVICC, re Call for Resolutions for 2020 Convention, Nominations for 2020/21 AVICC Executive, Proposal Submission Form

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM CORRESPONDENCE**

### **AVICC, re Call for Resolutions for 2020 Convention, Nominations for 2020/21 AVICC Executive, Proposal Submission Form**

19-438

It was moved and seconded that correspondence be sent to the City of Nanaimo requesting a Joint AVICC Convention Experience Steering Committee be established consisting of three (3) Regional District of Nanaimo Directors and three (3) City of Nanaimo Councillors for the purpose of assisting staff with convention related decisions, ensuring all delegates have an enjoyable and welcoming and informed convention experience, and raising the profile of the mid-island region.

Opposed (15): Director Thorpe, Director Rogers, Director Wilson, Director Craig, Director Young, Director Salter, Director Wallace, Director Krog, Director Bonner, Director Mayne, Director Maartman, Director Turley, Director Fras, Director Swain, and Director Wiese

DEFEATED

## **COMMITTEE MINUTES**

19-439

It was moved and seconded that the following minutes be received for information:

Executive Committee - November 5, 2019

Regional Parks and Trails Select Committee - November 5, 2019

CARRIED UNANIMOUSLY

## **CONSENT AGENDA**

At the request of Directors, the following items were removed from the Consent Agenda for consideration under Section 10. Items Removed from the Consent Agenda:

9.1.1 Board Appointments to External Organizations Policy

9.1.2 Climate Action Technical Advisory Committee

9.1.3 Solid Waste Management Select Committee Terms of Reference

19-440

It was moved and seconded that the following item in the Consent Agenda be adopted by consent:

9.2.1 Mount Benson Parking Lot Upgrade Fall 2019

CARRIED UNANIMOUSLY

The item and recommendation referred to above are as follows:

## **REGIONAL PARKS AND TRAILS SELECT COMMITTEE RECOMMENDATIONS**

### **Mount Benson Parking Lot Update Fall 2019**

19-441

That the existing roadside parking lot on Benson View Road and the floating boardwalk at Witchcraft Lake be permanently decommissioned.

ADOPTED ON CONSENT

## **ITEMS REMOVED FROM THE CONSENT AGENDA**

### **EXECUTIVE COMMITTEE RECOMMENDATIONS**

#### **Board Appointments to External Organizations Policy**

19-442

It was moved and seconded that the Board adopt the attached policy titled Board Appointments to External Organizations.

CARRIED UNANIMOUSLY

**Climate Action Technical Advisory Committee**

19-443

It was moved and seconded that the Regional District of Nanaimo create a Climate Action Technical Advisory Committee.

Opposed (2): Director Young, and Director Salter

CARRIED

19-444

It was moved and seconded that the Climate Action Technical Advisory Committee terms of reference be approved.

Opposed (2): Director Young, and Director Salter

CARRIED

It was moved and seconded that \$80,000 and a two year term 0.5 full-time equivalent position be in each of the proposed 2020 and 2021 budgets to establish and support the Committee.

It was moved and seconded to strike out the word "and" following "\$80,000" and replace it with the words "inclusive of".

Opposed (1): Director Salter

CARRIED

19-445

The vote was taken on the main motion as amended:

That \$80,000 inclusive of a two year term 0.5 full-time equivalent position be in each of the proposed 2020 and 2021 budgets to establish and support the Committee.

Opposed (3): Director Salter, Director Brown, and Director Turley

CARRIED

19-446

It was moved and seconded that a report be prepared to the Board on the future of the Committee after the Committee has operated for 2 years.

Opposed (1): Director Salter

CARRIED

**Solid Waste Management Select Committee Terms of Reference**

19-447

It was moved and seconded that the Solid Waste Management Select Committee's Terms of Reference be retained in substance but amended to replace references to the Regional Solid Waste Advisory Committee with the Solid Waste Management Plan Monitoring Advisory Committee (Attachment 3); and further amended to revise the Committee composition to a nine (9) member Committee with membership based on Board apportionment (City of Nanaimo (4); City of Parksville, Town of Qualicum Beach, District of Lantzville (2); Electoral Areas (3)).

Opposed (2): Director Thorpe, and Director Turley

CARRIED

**REPORTS**

**Mobile Wireless Services RFP - Approval**

19-448

It was moved and seconded that the Regional District of Nanaimo Board approve TELUS as the primary service provider for the supply of cellular service plans, mobile phones, and related hardware for a three-year term with an option to renew for two additional years.

CARRIED UNANIMOUSLY

**BYLAWS - NO ACCOMPANYING REPORT**

**Regional District of Nanaimo Emergency Program Extended Service Amendment Bylaw No. 952.01, 2019**

19-449

It was moved and seconded that "Regional District of Nanaimo Emergency Program Extended Service Amendment Bylaw No. 952.01, 2019" be adopted.

CARRIED UNANIMOUSLY

**Bow Horn Bay Fire Protection Service Amendment Bylaw No. 1385.10, 2019**

19-450

It was moved and seconded that "Bow Horn Bay Fire Protection Service Amendment Bylaw No. 1385.10, 2019" be adopted.

CARRIED UNANIMOUSLY

## **MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

### **Nanoose Library Society, re Nanoose Bay Peninsula Water Service Area**

19-451

It was moved and seconded that the Nanoose Library Society property be brought into the Nanoose Bay Peninsula Water Service Area, and that subject to approval by the Union of BC Municipalities, the related capital charges of approximately \$8,000 be funded through an allocation of Electoral Area E Community Works Funds.

CARRIED UNANIMOUSLY

### **Trail from Parksville to Rathtrevor Beach Provincial Park**

It was moved and seconded that staff be instructed to review a possible trail from San Pareil to Rathtrevor Beach Provincial Park.

It was moved and seconded that the motion be amended by deleting "San Pareil" and replacing it with "Parksville", and by adding "from the Englishman River, adjacent to the Orange Bridge and to run parallel to Highway 19A and terminate at the entrance to Rathtrevor Provincial Park at Rathtrevor Park Road" to the end of the main motion.

Opposed (1): Director Salter

CARRIED

19-452

The vote was taken on the main motion as amended:

That staff be instructed to review a possible trail from Parksville to Rathtrevor Beach Provincial Park from the Englishman River, adjacent to the Orange Bridge and to run parallel to Highway 19A and terminate at the entrance to Rathtrevor Provincial Park at Rathtrevor Park Road.

Opposed (1): Director Salter

CARRIED

## **IN CAMERA**

19-453

It was moved and seconded that pursuant to the following sections of the *Community Charter* the Board proceed to an In Camera meeting:

- 90(1)(c) labour relations or other employee relations;
- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the

council, could reasonably be expected to harm the interests of the municipality if they were held in public; and

- 90(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting.

CARRIED UNANIMOUSLY

TIME: 8:30 PM

## **RISE AND REPORT**

### **CAO Performance Review and Annual Salary**

19-454

It was moved and seconded that the 2019/2020 Priorities for the Chief Administrative Officer be approved.

CARRIED UNANIMOUSLY

19-455

It was moved and seconded that the Chief Administrative Officer's salary be set at \$262,022 for the period October 11, 2019 to October 10, 2020.

CARRIED

## **ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 9:03 PM

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CHAIR

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CORPORATE OFFICER