



Bylaw Enforcement Complaint

The Regional District of Nanaimo (RDN) is not responsible for all community concerns. Please take a moment to review the following four points before submitting your complaint.

- Animal Control (dogs):** Coastal Animal Control Services (CACS), is the contractor for the RDN to regulate dogs at large (in all Electoral Areas) and barking dogs in Area E, G and H. Please contact CACS directly at 1-888-754-1397 or info@coastalanimalservices.com. If the complaint involves barking dog in Electoral Area A, B, or C, please complete this form and submit it to the RDN.
- Illegal dumping:** If illegal dumping has occurred on the road or roadside, contact Mainroad at 1-877-215-6006. If illegal dumping has occurred on private property, please fill this form out and submit it to the RDN.
- Parking or traffic complaints:** In the RDN, the roads are under the authority of the Ministry of Transportation and Transit (MOTT), 250-751-3246. If a vehicle is uninsured or illegally parked, it may be a violation of the Motor Vehicle Act, therefore, contact the RCMP. The RDN does not regulate or maintain the roads.
- Septic or sewage concerns:** Septic systems are regulated by Island Health, 250-755-6215 (Nanaimo area) or 250-947-8222 (Parksville area).

To submit a complaint to the RDN, please fill out this form and email your complaint to bylawservices@rdn.bc.ca or visit our online portal at <https://cv.rdn.bc.ca/NanaimoPortal>. If you have any questions about what issues the RDN can regulate or you complaint, please contact Bylaw Services at 250-390-6559.

LOCATION OF THE OFFENCE

House Number: (If assigned)		Road Name:	
Legal Description, PID or description of property (if an address not assigned):			

COMPLAINANT INFORMATION

Please ensure you complete this section as anonymous or third-party complaints of alleged bylaw infractions may not be acted upon. Personal information collected on this form is collected for the purposes of processing a complaint, for administration and enforcement. The personal information is collected under the authority of the *Local Government Act*, the Regional District's Building Bylaw and pursuant to section 26 of the *Freedom of Information and Protection of Privacy Act*.

First Name:		Last Name:			
Mailing Address:		City/Prov:		Postal Code:	
Email:		Tel:		Cell:	

COMPLAINT DETAILS

Please describe the nature of your complaint and the evidence of the alleged bylaw infraction:	
Please describe the impact the alleged bylaw infraction has on you:	
Please describe the steps you have taken to resolve the matter:	