

NOTICE OF PROPOSED AMENDMENT TO BOARD PROCEDURE BYLAW

Meeting: Board Meeting, Tuesday, September 8, 2026

Time: 1:00 p.m.

Place: Board Chambers, 6300 Hammond Bay Road, Nanaimo

Notice is hereby given that the Board, at its regular meeting scheduled for September 8, 2026, may consider proposed amendments to its Board Procedure Bylaw, "Regional District of Nanaimo Board Procedure Bylaw No. 1862, 2022", including:

- Amending Section 2, "Definitions", to add a definition for "Hybrid Meeting" and revise the definition of "Electronic Participation";
- Amending Section 10, "Electronic Meetings and Electronic Participation", to permit electronic and hybrid Board and committee meetings and clarify member participation for quorum and voting purposes; and
- Amending Section 24(1)(b), "Committees", to revise the terms of reference for the Electoral Area Services Committee.

A copy of proposed "Regional District of Nanaimo Board Procedure Amendment Bylaw No. 1862.03, 2026" is available for public inspection at the Regional District of Nanaimo Administration Office and on the RDN website.

Nelda Richardson, Deputy Corporate Officer

For more information, please contact:

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REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1862.03

**A BYLAW TO AMEND REGIONAL DISTRICT OF NANAIMO
BOARD PROCEDURE BYLAW NO. 1862, 2022**

WHEREAS under the *Local Government Act*, the Board of a regional district must, by bylaw, establish the general procedures to be followed by the Board and Board committees in conducting their business;

AND WHEREAS the Regional District Electronic Meetings Regulation, B.C. Reg. 271/2005, authorizes regular, special, and Board committee meetings to be conducted by electronic or other communication facilities if authorized by a procedure bylaw;

AND WHEREAS the Board wishes to amend “Regional District of Nanaimo Board Procedure Bylaw No. 1862, 2022” to permit fully electronic meetings in accordance with that regulation;

NOW THEREFORE, the Board of the Regional District of Nanaimo in open meeting assembled enacts as follows:

1. TITLE

This bylaw may be cited for all purposes as “Regional District of Nanaimo Board Procedure Amendment Bylaw No. 1862.03, 2026”.

2. AMENDMENTS:

“Regional District of Nanaimo Board Procedure Bylaw No. 1862, 2022” is hereby amended as follows:

- (1) By inserting the following definition in alphabetical order under section 2 [Definitions]:

“Hybrid Meeting” means a meeting where some Members of the Board attend in person and other Members attend by electronic or other communication facilities, including but not limited to videoconference, audioconference, or telephone.

- (2) By deleting the definition of “Electronic Participation” and replacing it with the following:

“Electronic Participation” means participation in a meeting by means of electronic or other communication facilities, including but not limited to videoconference, audioconference, or telephone.

- (3) By deleting section 10(1) and replacing it with a new section 10(1) and 10(2) as follows, and by renumbering the remainder of the section accordingly:

- (1) If all requirements in the *Regional District Electronic Meetings Regulation 271/2005* are satisfied, the Chair, or in the absence of the Chair, the Vice Chair, may determine that a Regular Board meeting, Special Board meeting, or Board Committee meeting be held as an Electronic Meeting.

- (2) Members participating in an Electronic Meeting or Hybrid Meeting by electronic or other communication facilities are deemed to be present for all purposes, including quorum and voting.
- (4) By deleting section 24(1)(b) and replacing it with the following
- (b) Electoral Area Services Committee

To consider matters pertaining to the following, unless the matter must be considered by the Board:

- Current Planning Approvals and Long Range Planning
- Community Parks
- Emergency Preparedness
- Fire Protection
- Bylaw Enforcement
- Building Inspection
- Electoral Area Services
- Other matters relating to Electoral Areas only

The Electoral Area Services Committee comprises all Electoral Area Directors.

3. SEVERABILITY

If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction the section, subsection or clause may be severed from the bylaw and the decision will not affect the validity of the remaining portions of this bylaw.

Introduced and read three times this 14th day of July, 2026.

Public Notice given this 12th day of August, 2026.

Adopted this ____ day of ____, 2026.

CHAIR

CORPORATE OFFICER