

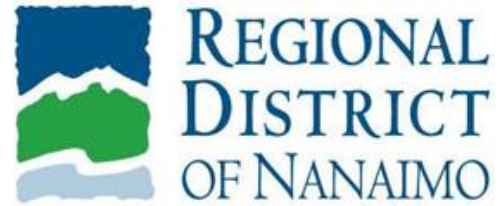
EMPLOYMENT OPPORTUNITY

Building Services Worker

Temporary Part-Time | External

Recreation Services

Competition No.: 2026-1077



APPLICATION DETAILS

To apply for this position, send your cover letter and resume to rdncareers@rdn.bc.ca, clearly

highlighting your education, experience, and qualifications relevant to the role.

Please quote 2026-1077 in the subject line of your email to ensure proper processing.

***Applications will be accepted until:
4:00 pm, on September 9, 2026***

Date Posted: August 26, 2026

We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted.

ELIGIBILITY LIST

This competition may establish an Eligibility List for the TPT Building Services Worker position. The list may be used to fill future TPT Building Services Worker vacancies with Recreation Services. For more information about eligibility lists, see Letter of Understanding #15.

CRIMINAL RECORD CHECK

A satisfactory Criminal Record Check including a Vulnerable Sector Check is a condition of employment with the Regional District of Nanaimo.

ABOUT THE ROLE

The Regional District of Nanaimo is seeking a temporary part-time Building Services Worker with Recreation Services, working at our facilities within Electoral Area A (Cedar, Cassidy, South Wellington, and Yellowpoint).

The Building Services Worker contributes to the effective operation of the Recreation Services Division through the maintenance, cleaning, and preparation of the facility and equipment at recreation facilities as required. Primary duties and responsibilities will include minor repairs, serving as the point of contact for service contractors as necessary, and assisting with the cleaning and maintenance of all areas of the facilities.

QUALIFICATIONS

Completion of a high school diploma is required, 1-2 years of job-related experience, and a Building Services Worker certificate. The successful candidate must hold a valid Class 5 Driver's License as travel to different sites is required. An equivalent combination of education, training and experience may be considered.

SKILLS & ABILITIES

Knowledge of WHMIS regulations and procedures and knowledge of safe work procedures. Good communication and customer service skills with the ability to deal effectively with the public and children.

POSITION DETAILS

This is a temporary part-time Union position (anticipated 8-16 hours per week) until December 31, 2026, with the possibility of ending early or extension based on the operational needs of the department. Occasional weekend work may be required. The (2026) rate of pay is \$34.46 to \$36.27 per hour, plus 12.4% in lieu of benefits, including vacation and statutory holidays, or the uninterrupted continuation of their benefits package as provided for in the Collective Agreement between the Regional District of Nanaimo and the Canadian Union of Public Employees, Local 401.



www.rdn.bc.ca



rdncareers@rdn.bc.ca

Building Services Worker

Recreation and Parks Services

Pay Band 5

Job Summary

The Building Services Worker contributes to the effective operation of the Recreation Services Division through the maintenance, cleaning, and preparation of the facility and equipment at Oceanside Place, Aquatics, and recreation facilities as required. This position supports the Recreation Services Division by assisting team members in their duties, as required, to meet service expectations, departmental goals, and objectives.

Primary Duties and Responsibilities

- Reviews, adheres to, and supports the adherence to safe work procedures in the workplace and generally promotes a safe work environment.
- Performs facility operating tasks in accordance with safe working procedures.
- Assists in routine and preventative maintenance of the facilities and equipment.
- Responsible for monitoring and assisting during programs, facility activities and special events.
- Performs, minor construction, renovation, and custodial tasks as directed.
- Assists with the cleaning and maintenance of all areas of the facilities including exterior, grounds, and signage.
- Assists department staff and user groups in facility set-up and take down for activities.
- Performs other related duties, as required.
- In an emergency, may operate the ice re-surfacer including inspection and maintenance of a quality ice surface when directed, and qualified.

Job Qualifications

Education & Experience

- High school diploma.
- Building Services Worker certificate.
- 1 - 2 years prior job-related experience.
- Current Class 5 Drivers License.
- An equivalent combination of training and experience may be considered.

Skills & Abilities

- OFA Level 1 or equivalent first aid certificate
- Knowledge of WHMIS regulations and procedures.
- Knowledge of safe work procedures.
- Good communication and customer service skills with the ability to deal effectively with the public and children.
- Ability to work independently and as a member of a team.

Reporting Relationship

Reports to Superintendent, Recreation Program Services (South)