



REQUEST FOR STATEMENTS OF QUALIFICATIONS No. 26-022

Steep Slope and Flooding Risk Assessment and Mapping

Questions & Answers No. 1

Issued: April 13, 2026

Closing Date & Time: on or before 3:00 PM Pacific Time on April 20, 2026

Questions & Answers

Question 1: Will the flood mapping and risk assessments be limited to the watercourses mentioned in the RFSQ (i.e., Millstone River, Brannen Lake, Benson Creek and McGarrigle Creek), or do you anticipate other water courses will be added to the scope?

Answer 1: These are the main watercourses in the Plan Area; however, other tributaries may be added where they are considered a hazard. The scope may also consider portions of these watercourses outside of the Plan Area that influence risk, such as wetlands or marshes that regularly flood.

Question 2: The scope of the project and level of effort required to develop flood inundation mapping is substantial (e.g., collecting LiDAR data and conducting bathymetric surveys, developing hydrologic and hydraulic models, etc.). Similarly, the work involved in conducting risk assessments based on the results of the analysis and the associated documentation and mapping is also significant. Based on this, a 4-month timeline (June-September) seems quite aggressive and somewhat unrealistic, especially if more than the four watercourses mentioned previously would need to be included as part of the scope. Would the RDN consider a less aggressive timeline for the project?

Answer 2: Ideally this timeline is possible for the work to be used within public consultation for the Official Community Plan. However, the timeline does need to be realistic for the scope of work. When a proponent is selected, the RDN and proponent would meet to discuss the scope of work, deliverables, timeline, fee and form of contract. During these discussions, the timeline may need to be adjusted.

Question 3: Flood Inundation and Flood Risk mapping is typically accompanied by some form of stakeholder/public engagement. There are multiple reasons for this, including: (1) it provides the opportunity for the team to gather historical information of flooding in the area which can be useful for model calibration and validation; (2) it informs stakeholders of the work that's being conducted and provides them an opportunity to provide insight and ask questions; (3) it allows stakeholders to provide feedback on the final mapping and understand the implication it has on existing properties. No stakeholder engagement has been mentioned as part of the scope (other than the public engagement for the OCP review in 2027). Would the RDN consider including stakeholder engagement as part of the scope of work, or integrating the OCP Review engagement with this project?

Answer 3: The scope of work does not mention engagement, assuming this will occur through other phases of the Official Community Plan review. The current scope mentions to consider relevant information, such as flood history. This may require consultation. Professional practice guidelines or legislation may also require consultation. When the RDN meets with the successful proponent, the scope of work may need to be revised to reflect any engagement necessary to complete hazard mapping and risk assessment.

End of Q&A No. 1