



EMPLOYMENT OPPORTUNITY

Arena Maintenance Worker Trainee

Permanent Part-Time | External
Recreation & Parks Services
Competition No.: 2025-1145



www.rdn.bc.ca



rdncareers@rdn.bc.ca

SKILLS & ABILITIES

- Knowledge of safe work procedures.
- Good communication skills with the ability to deal effectively with the public and children.
- Ability to work independently and as a member of a team.

APPLICATION DETAILS

To apply for this position, send your cover letter and resume to rdncareers@rdn.bc.ca, clearly highlighting your education, experience, and qualifications relevant to the role. **Please quote 2025-1145 in the subject line of your email to ensure proper processing.**

***Applications will be accepted until:
4:00 pm, on December 18, 2025.***

Date Posted: December 4, 2025

A Criminal Record Check including a Vulnerable Sector Check is a condition of employment with the Regional District of Nanaimo.

We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted.



ABOUT THE ROLE

The Regional District of Nanaimo is seeking a permanent part-time Arena Maintenance Worker Trainee with the Recreation department, based at Oceanside Place in Parksville, BC.

Under the supervision of the Superintendent of Arena Services and the functional direction of the Chief Facilities Operator, the Maintenance Worker Trainee performs a variety of unskilled and semi-skilled tasks in Arena Maintenance operations and contributes to the effective operation of the Recreation department by assisting in the maintenance, cleaning and preparation of the facility and ice/dry floor surfaces.

QUALIFICATIONS

Required qualifications include high school diploma, one year of prior job-related experience, and the ability and desire to obtain the Refrigeration Operators Certificate. An equivalent combination of training and experience may be considered.

POSITION DETAILS

This is a permanent part-time Union position with varied hours of work including evenings and weekends. The (2025) rate of pay is \$30.79 to \$32.41. The position offers an attractive benefits package as provided within the collective agreement between the Regional District of Nanaimo and the Canadian Union of Public Employees, Local 401.

Arena Maintenance Worker Trainee**Recreation and Parks Services**

Pay Band 3

Job Summary

Under the supervision of the Superintendent of Arena Services and the functional direction of the Chief Facilities Operator, the Maintenance Worker Trainee performs a variety of unskilled and semi-skilled tasks in Arena Maintenance operations and contributes to the effective operation of the Recreation Department by assisting in the maintenance, cleaning and preparation of the facility and ice/dry floor surfaces. This position supports the Recreation Department by assisting team members in their duties, as required, to meet service expectations, departmental goals and objectives.

Primary Duties and Responsibilities

- Aids and support the Chief Facilities Operator in providing building security for Oceanside Place.
- Assists in inspecting and cleaning all areas of Oceanside Place on a routine basis.
- Assists the Chief Facilities Operator in routine maintenance of the Oceanside Place ice plant and ice making equipment, including the Zamboni.
- Assists in the inspection and maintenance of the Zamboni and ensuring a quality ice surface.
- Assists in the maintenance of Arena exterior, grounds, and signage.
- Assists in facility set-up for user group activities.
- Performs all arena operating and maintenance procedures in a safe manner.
- Reviews, adheres to, and supports the adherence to safe work procedures in the workplace and generally promotes a safe work environment.
- Performs other related duties, as required.

Job Qualifications**Education/Experience**

- High school diploma.
- 1 year of prior job-related experience.
- The ability and desire to obtain the Refrigeration Operators Certificate is a requirement of the Trainee role.
- An equivalent combination of training and experience may be considered.

Skills/Abilities

- WCB Level 1 first aid or equivalent
- Knowledge of WHMIS regulations and procedures.
- Knowledge of safe work procedures.
- Good communication skills with the ability to deal effectively with the public and children.
- Ability to work independently and as a member of a team.
- Class 5 Drivers License.

Reporting Relationship

Reports to: Superintendent, Arena Services.