

EMPLOYMENT OPPORTUNITY

Mechanic

Permanent Full-Time | Internal
Transportation Services
Competition No.: 2025-1140



www.rdn.bc.ca



rdncareers@rdn.bc.ca

SKILLS & ABILITIES

- Good working knowledge of automated start systems, hydraulics, engines, electrical systems, air conditioning, air brake systems, electric drive motors and mobile equipment.
- Knowledge of the safe and proper operation of equipment and work procedures.
- Excellent communication skills with the ability to work under stress and make quick judgement calls.
- Proficiency in computer systems including Microsoft 365, particularly Word, Outlook, Excel.

APPLICATION DETAILS

To apply for this position, send your cover letter and resume to rdncareers@rdn.bc.ca, clearly highlighting your education, experience, and qualifications relevant to the role. **Please quote 2025-1140 in the subject line of your email to ensure proper processing.**

***Applications will be accepted until:
4:00 pm, on November 19, 2025***

Date Posted: November 5, 2025

*A Criminal Record Check including a
Vulnerable Sector Check is a condition of
employment with the Regional District of
Nanaimo.*



ABOUT THE ROLE

The Regional District of Nanaimo is seeking a permanent full-time Mechanic in the Transportation Services Department.

The Mechanic contributes to the effective operation of the Transportation Services Department through the diagnosis, repair, and modification of RDN public transit vehicles, RDN Fleet vehicles and equipment. This position supports the department by assisting team members in their duties, as required, to meet service expectations, departmental goals, and objectives.

QUALIFICATIONS

Qualifications include a high school diploma or equivalent and a Red Seal Trade Qualification as a Heavy Duty Mechanic/Heavy Duty Equipment Technician, Truck and Transport Mechanic or Automotive Mechanic (with updated air-brake mechanics' course) and three years' prior job-related experience. An equivalent combination of experience and training may be considered.

The successful incumbent will have their Authorized Inspector (AI) Certificate or ability to obtain certification within the first 90 days worked. Possession of a valid Class 5 Driver's License with an Air Brake Endorsement is required.

POSITION DETAILS

This is a permanent full-time (40 hours per week) Union position. Operations run seven days a week, 365 days a year. Shift assignments are determined based on seniority and include both day and afternoon shifts. The (2025) rate of pay is \$48.89. The position offers an attractive benefits package including extended health and dental benefits as well as Municipal Pension Plan contributions, as provided within the collective agreement between the Regional District of Nanaimo and the Canadian Union of Public Employees, Local 401.

*We thank all applicants in advance for their interest; however, only those
selected for further consideration will be contacted*

Mechanic
Transportation Services
Mechanic Salary Schedule

Job Summary

The Mechanic contributes to the effective operation of the Corporate and Transportation Services Department through the diagnosis, repair, and modification of RDN public transit vehicles, RDN Fleet vehicles and equipment. This position supports the department by assisting team members in their duties, as required, to meet service expectations, departmental goals, and objectives.

Primary Duties and Responsibilities

- Reviews, adheres to, and supports the adherence to safe work procedures in the workplace and generally promotes a safe work environment.
- Performs Preventative Maintenance (PMs), Commercial Vehicle Inspections (CVIs) and safety inspections of RDN Fleet.
- Assists in the inspection of equipment and arranges necessary repairs.
- Diagnoses and performs equipment repairs in all phases of vehicle or equipment under repair.
- Performs road calls, roadside repairs and vehicle change-offs as required to maintain operational service.
- Maintains records, schedules and reports for all servicing and repairs.
- Notifies Parts & Services Coordinator or Chief Mechanic of low inventory items.
- Maintains a clean and safe shop area.
- Winterizes tools and machinery such as towing and snow removal equipment.
- Assists in training of new staff on mechanical aspects of buses such as, fluid level checking and electronic fault codes, as required.
- Welds and fabricates building, plant, or equipment modifications as required.
- Performs building maintenance and repairs.
- Performs other related duties as required.

Job Qualifications

Education/Experience

- High School Diploma or equivalent.
- Red Seal Trade Qualification as a Heavy Duty Mechanic/Heavy Duty Equipment Technician, Truck and Transport Mechanic or **Automotive Mechanic*.
- 3 years' prior job-related experience.
- Authorized Inspector (AI) Certificate or ability to obtain certification within the first 90 days worked, is a requirement of employment.
- An equivalent combination of experience and training may be considered.

NOTE: **Consideration will only be made for Automotive Mechanics with their updated air-brake mechanics' course.*

Skills/Abilities

- Possession of a valid Class 5 BC Driver's License with an Air Brake Endorsement.
- Occupational First Aid Level One (1) would be preferred.
- Proficiency in computer systems including Microsoft 365, particularly Word, Outlook, Excel,
- Working knowledge of computerized maintenance systems.
- Working knowledge of WHMIS regulations and procedures.
- Working knowledge of CVSE regulations and procedures.
- Knowledge of the safe and proper operation of equipment and work procedures.
- Good working knowledge of automated start systems, hydraulics, engines, , electrical systems, air conditioning, air brake system, electric drive motors and mobile equipment.
- Good record keeping, planning and organizational and prioritization skills with regards to equipment and maintenance schedules.
- Excellent communication skills with the ability to work under stress and make quick judgement calls.
- CNG Inspector Certification is considered an asset.

Reporting Relationship

Reports to: Manager, Transit Relations and Planning