

## EMPLOYMENT OPPORTUNITY

### Lifeguard/Instructor II

Temporary Part-Time / External  
Recreation Services  
Competition No.: 2024 - 2078



[www.rdn.bc.ca](http://www.rdn.bc.ca)

#### SKILLS & ABILITIES

- Strong interpersonal, communication, and leadership skills.
- General knowledge of office skills including keyboarding, word processing, and knowledge of computer applications.
- Ability to work independently, under pressure and to meet deadlines.

#### APPLICATION DETAILS

To apply for this position, send your cover letter and resume to [rdncareers@rdn.bc.ca](mailto:rdncareers@rdn.bc.ca), clearly highlighting your education, experience, and qualifications relevant to the role. **Please quote 2024-2078 in the subject line of your email to ensure proper processing.**

**Applications will be accepted until the position is filled.**

*Date posted: November 21, 2024*

*We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted.*

*A criminal record check is a condition of employment with the Regional District of Nanaimo.*

#### ABOUT THE ROLE

The Regional District of Nanaimo has an employment opportunity for a temporary part-time Lifeguard/Instructor Level 2 at the Ravensong Aquatic Centre in Qualicum Beach.

The Lifeguard/Instructor will assist in the creation, planning, organization, implementation and evaluation of aquatic programs and special events. Duties include leading and instructing a variety of water-based exercise classes (i.e., Aquafit), enforcing pool rules and pool safety for the public, routine preventative maintenance and safety checks, implementation of the facility's emergency response program, providing first aid services and supporting office staff.

#### QUALIFICATIONS

Qualifications include high school graduation, with one (1) to three (3) years of pool/aquatic related experience, or an equivalent combination of training and experience. *We are seeking to fill this position with a Level II certified applicant; however, we will consider Level I applicants if we are not able to fill the role with a Level II.*

Applicants must possess and maintain the following certifications:

- National Lifeguard Award (Pool Option)
- Lifesaving Society (Swim for Life) Instructor Certification
- CPR Certification - Basic Rescuer or CPR "C" & AED
- Recognized First Aid Certification/WorkSafeBC Equivalency.
- **Level II applicants** must also have 1000 hours at Ravensong Aquatic Centre, Pool Operator (Level 1), and any one of the following: Lifesaving Instructor, Aquafit Certification (BCRPA Aquafit, CALA Aquafit Instructor), National Lifeguard Service Instructor, Swim for Life Trainer, or First Aid Instructor.

#### POSITION DETAILS

This is a temporary part-time union position for 6 months, with the possibility of ending early or an extension based on operational needs. The (2024) rate of pay is \$22.62 per hour for Level I and \$27.70 per hour for Level II. The successful incumbent may be entitled to 12.4% in lieu of benefits or the uninterrupted continuation of their benefits package, as provided for in the Collective Agreement between the Regional District of Nanaimo and the Canadian Union of Public Employees, Local 401.

## Lifeguard/Instructor Recreation and Parks Services

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### Job Summary

The Lifeguard/Instructor contributes to the effective operation of the District 69 Recreation Department through the provision of aquatic program services and the operation of the Ravensong Aquatic Centre. This position supports the Recreation Department by assisting team members in their duties, as required, to meet service expectations, departmental goals and objectives.

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### Primary Duties and Responsibilities

- Reviews, adheres to, and supports the adherence to safe work procedures in the workplace and generally promotes a safe work environment.
- Provides direct hands on leadership, including lifeguarding and instruction, in the provision of a wide range of aquatic programs in the Ravensong Aquatic Centre.
- Assists the Aquatic Programmer and Aquatic Team Leaders in the planning, organizing and evaluating of aquatic recreation programs and events and leads/instructs a variety of water based exercise classes.
- Performs a variety of administrative tasks including support and assistance of office staff, and maintenance of a variety of program reports and records.
- Plays a key role in the Aquatic Centre's customer service program including the development of a positive and friendly relationship with facility users of all ages.
- Performs a wide range of Aquatic Centre custodial and operational tasks including maintenance of pool water quality and equipment.
- Plays a key role in the Aquatic Centre's Safety Program, including provision of first aid services, enforcement of pool rules and pool safety for the public, routine preventative maintenance and safety checks, and implementation of the facility's emergency response program.
- Works varied hours as required.
- Performs other related duties as required.

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### Job Qualifications

#### Education/Experience

- High school graduation and one year of aquatic/pool-based experience, and/or an equivalent combination of training and experience.
- The Lifeguard/Instructor Level 1 and Level 2 must possess and maintain the following certifications:
  - National Lifeguard Certification (Pool Option)
  - Lifesaving Society (Swim for Life) Instructor Certification
  - CPR Certification - Basic Rescuer or CPR "C" & AED
  - Recognized First Aid Certification/WorkSafeBC Equivalency

#### Skills/Abilities

- Strong interpersonal, communication, and leadership skills.
- General knowledge of office skills including keyboarding, word processing, and knowledge of computer applications.
- Ability to work independently, under pressure and to meet deadlines.

# Job Description

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## Reporting Relationship

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**Reports to:** Aquatic Programmer and Aquatic Team Leaders.