

**Invitation to Tender No. 23-068**  
**Greater Nanaimo Pollution Control Centre - Basement MCC Replacement Project**

**Information for Tenderers**

The Regional District of Nanaimo, hereinafter referred to as the "Regional District", invites Tenders for the GNPCC Basement MCC Replacement Project.

The work includes the replacement of two motor control centres, the upgrade of one motor control centre from DeviceNET to Ethernet I/P control, replacement of a control panel and installation of new electrical cabling and associated infrastructure to re-feed some existing motors and instruments. The work is requested to be completed by June 28, 2024.

Tender documents will be available in digital format after 10:00 am on October 11, 2023. Documents will be available on the Regional District's cloud-based project document register. Please contact Tom Spence by email at [tom.spence@brechineng.com](mailto:tom.spence@brechineng.com) for access instructions for document download. Addendums, if issued, will be posted to the cloud-based document register.

Tenders are to be submitted **via email** in PDF format with "23-068 GNPCC Basement MCC Replacement – Contractor Name" as the subject line to Tom Spence at [tom.spence@brechineng.com](mailto:tom.spence@brechineng.com) bearing the name of the firm bidding on or before on or before **3:00:00 p.m. local time on the 10<sup>th</sup> of November, 2023** (the "Tender Closing"). The Owner will not be responsible for any technological delays. It is the Tenderer's sole responsibility to ensure their Tender is received when, where and how it is specified in this document. Tenders received in any other manner will not be accepted.

There will be a **mandatory site information meeting** at 9:30 AM on October 20, 2023, at the Greater Nanaimo Pollution Control Centre, 4600 Hammond Bay Road, Nanaimo, BC, convening at plant front desk/reception. Please wear steel toed boots and hi visibility vest.

All enquiries related to this Tender are to be directed in writing to Tom Spence at [tom.spence@brechineng.com](mailto:tom.spence@brechineng.com).

Tenders will not be opened in public. The Regional District will endeavor to post unverified bid results by 10:00 a.m. the business day following the Tender Closing.

The successful Tenderer will be required to submit a 50% Labour & Materials Bond and a 50% Performance Bond.

Tenders must remain valid for sixty (60) days following the closing time and date.

The Owner reserves the right to reject any or all tenders, to accept the tender deemed most favourable in the interests of the Owner. The lowest or any tender may not be accepted. This procurement is subject to Chapter 5 of the Canadian Free Trade Agreement. The Regional District's language in its procurement documents shall be English.