



REQUEST FOR STATEMENTS OF QUALIFICATION No. 23-065

Rain Garden Demonstration Site Installation

Addendum 1

Issued: October 6, 2023

Closing Date & Time: on or before 3:00 PM Pacific Time on October 16, 2023

Questions & Answers:

- Q1. Is there a site visit planned?
A1. There is no scheduled date for a site visit at this time. However, if a member of your team is interested in visiting the site, please contact Capri Brugge at cbrugge@rdn.bc.ca to coordinate a walk-through.
- Q2. Do you happen to have a bid taker or designer list?
A2. No, the RDN is not managing a plan holder's list for this project.
- Q3. How should we submit? Email direct to you, or sealed envelope/drop off?
A3. As per the RFSQ, submissions should be submitted via email to cbrugge@rdn.bc.ca
- Q4. The RFSQ states that the RDN aims to contract a qualified landscaping firm to design and install the raingarden. We are a landscape architecture firm, not a landscaping firm. We design but we don't install. We are very confident that we would design a feature raingarden that would serve as an exemplary green infrastructure installation, but we don't have the tools and resources to do the on-the-ground work, particularly for site preparation and shaping. At the same time, we feel less confident that a landscape installer would be the most skilled professional at creating a design befitting the intent stated in the RFSQ. If we are able to partner with a landscape installer, then it could be possible. We haven't explored that yet.
A4. The RDN is open to an architect/landscaper partnership.
- Q5. There is no mention of an application process in the RFSQ. We note that the Zoning for 6300 Hammond Bay Road is CS1 (Community Service 1). Is there confirmation that a development permit from the City of Nanaimo is not required for the project?
A5. The RDN has not sought a DP from the City at this stage, however, we would initiate permitting on recommendation from the successful firm if the project is deemed to require it, with the understanding that project timelines are likely to shift to accommodate the permitting process.

- Q6. The timeline is relatively tight. It is not achievable if a DP is required.
- A6. The RDN is open to discussing the timeline for this project with the successful proponent and can be flexible, especially if the installation may require permitting.
- Q7. Though background material is included in the RFSQ, commonly provided information is not included (eg. geotech report, required/ desired storage volume, existing underground utilities, accurate elevation data, to name a few). Presumably the RDN is looking to lead by example by demonstrating what can be done in a backyard to get water back into the aquifer, but a functional raingarden that detains, releases and/ or infiltrates a predictable volume of water tends to require more base information than what is provided.
- A7. The RDN intends to jointly develop the required work scope with the successful proponent.

End of Addendum 1