

## EMPLOYMENT OPPORTUNITY

# Skate Attendant

Casual / External

Recreation and Parks

Competition No.: 2021-089



[www.rdn.bc.ca](http://www.rdn.bc.ca)



[rdncareers@rdn.bc.ca](mailto:rdncareers@rdn.bc.ca)

### SKILLS/EDUCATION

- Grade 10 education
- 1 to 12 months prior job-related experience working with children
- Level 1 First Aid

### APPLICATION DETAILS

Please quote competition 2021-089 and submit a cover letter and resume clearly outlining your education, experience and qualifications as they relate to this position and [CLICK HERE](#) to apply.

**Applications will be accepted until:  
4:00 pm, on September 27, 2021**

*A Criminal Record Check is required as a condition of employment with the Regional District of Nanaimo.*

### ABOUT THE ROLE

The Regional District of Nanaimo is seeking a Casual Skate Attendant in the Recreation and Parks Department at Oceanside Place Arena in Parksville.

Reporting to the Superintendent of Arena Services, the successful candidate's duties include providing on-ice supervision of participants of public skating sessions and special events; cleaning and maintaining skate shop; cleaning, sharpening and maintaining rental skates and program equipment; distributing and receiving rental and program equipment; and other related duties as required.

### QUALIFICATIONS

Qualifications include a Grade 10 education with 1 to 12 months prior job-related experience working with children, or an equivalent combination of training and experience. In addition, the applicant must possess strong skating ability and leadership skills, good communication and customer service skills, and the ability to work independently and as a team member. The successful candidate must possess a current Level One First Aid certification.

### POSITION DETAILS

This is a Casual Union Position with varying hours of work including evenings, weekends, and school holidays. The (2020) rate of pay is \$19.48 per hour, plus 9% in lieu of benefits including vacation and statutory holidays.

*We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted.*

## Skate Attendant

Recreation and Parks Services

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### **JOB SUMMARY**

The Skate Attendant contributes to the effective operation of the department through effective supervision of clientele during skating and special sessions. This includes ensuring the safety of each participant and the enjoyment of the session. This position supports the Recreation & Parks Department by assisting team members in their duties, as required, to meet service expectations and departmental goals and objectives.

### **PRIMARY DUTIES AND RESPONSIBILITIES**

- Provides on-ice supervision of participants of public skating sessions and special events.
- Cleans and maintains skate shop and related equipment.
- Cleans and sharpens skates.
- Maintains a safe environment for all participants.
- Assists non-skaters, beginners, and disabled clients.
- Maintains the security of the facility by securing facility doors and areas designated “out of bounds” to the public.
- Assists or leads on-ice activities and games.
- Distributes and receives the return of rental skates and equipment.
- Assists in cleaning the facility after sessions.
- Performs other related duties as required.

### **JOB QUALIFICATIONS**

#### **Education/Experience**

Grade 10 education with 1 to 12 months prior job-related experience working with children or an equivalent combination of training and experience.

#### **Skills/Abilities**

- Current First Aid certification, Level One.
- Strong skating ability and leadership skills.
- Strong interpersonal and customer service skills.
- Ability to respond to emergency situations using quick judgment.
- Ability to work with a minimum of supervision.

#### **Reporting Relationship**

Reports to the Superintendent of Arena Services.