

**NOTICE OF INTENT TO AWARD CONTRACT No. 19-080**

Issued: November 13, 2019

Vendors are advised the Regional District of Nanaimo (RDN) intends to direct award a contract to Pacific Audio Works to supply, install and commission the following items in its Boardroom:

- a) Qty 1: Bosch - CCS 1000 D Control Unit with Recorder ; and
- b) Qty 30: Bosch - CCS 1000 D Discussion Devices

The estimated value of the agreement is less than \$25,000.

The RDN wishes to direct award for the following reasons:

- Due to budget reasons, the work must be completed by the end of December 31, 2019.
- To the best of the RDN's knowledge, Pacific Audio Works is the only firm able to supply, install and commission within the available timeframe.
- To the best of the RDN's knowledge, the Bosch equipment is the only product that meet all of the RDN's requirements.

Vendors wishing to challenge the RDN's intention to direct award a contract to Pacific Audio Works must submit their objection, in writing, via email to the following person on, or before 3:00 p.m. PST on November 20, 2019:

Gary Jurasek, Manager, Information Technology & Geographic Information Systems,  
Information Technology  
Regional District of Nanaimo  
Email: [gjurasek@rdn.bc.ca](mailto:gjurasek@rdn.bc.ca)

Objections must be submitted on company letterhead and be signed by an individual authorized to represent the company submitting the objection. Vendors must clearly state the reasons why they believe they are qualified to supply the services that are being proposed to be direct awarded and why the services should be competitively tendered.

The RDN retains the right to determine its future course of action depending on any responses received and to perform its due diligence as required prior to making a final decision.