

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING**

**Tuesday, September 3, 2019
1:30 P.M.
Board Chambers**

In Attendance:	Director B. Rogers	Chair
	Director K. Wilson	Electoral Area A
	Director V. Craig	Electoral Area B
	Director M. Young	Electoral Area C
	Director L. Salter	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director S. McLean	Electoral Area H
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	D. Pearce	Director, Transportation & Emergency Services
	P. Thompson	Mgr. Long Range Planning
	T. Mayea	A/Mgr. Legislative Services
	C. Golding	Recording Secretary
	C. Jefferies	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Electoral Area Services Committee - July 9, 2019

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held July 9, 2019, be adopted.

CARRIED UNANIMOUSLY

PLANNING

Development Permit with Variance

Development Permit with Variance Application No. PL2019-057 - Lot 31 Seaview Drive, Electoral Area H

It was moved and seconded that Item 6 of conditions of approval of Development Permit with Variance Application No. PL2019-057 listed in Attachment 2, Schedule 1 – Conditions of permit, be removed from the conditions of approval.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board approve Development Permit with Variance No. PL2019-057 to permit the development of a dwelling unit, accessory building, and associated yard area subject to the terms and conditions outlined in Attachment 2, as amended to remove Item 6 from the conditions of approval.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board exempt Lot 31, District Lot 28, Newcastle District, Plan 22249 from Section 13(b) of Bylaw 1469 to allow the construction of a dwelling unit within 15 metres from the natural boundary of any other watercourse including a lake, marsh or pond.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Permit with Variance No. PL2019-057.

CARRIED UNANIMOUSLY

Development Permit with Variance Application No. PL2019-099 - Lot A, Elm Road, Electoral Area A

It was moved and seconded that the Board approve Development Permit with Variance No. PL2019-099 to permit the construction of a dwelling unit subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Permit with Variance No. PL2019-099.

CARRIED UNANIMOUSLY

Development Variance Permit

Development Variance Permit Application No. PL2019-145 - 846 Ackerman Road, Electoral Area G

It was moved and seconded that the Board approve Development Variance Permit No. PL2019-145 to reduce the setback from the exterior side lot line for dwelling units 1 to 5 and 11 to 20 subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2019-145.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2018-216 - 3835 Charlton Drive, Electoral Area H

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-216 to reduce the front lot line setback from 8.0 metres to 5.0 metres for a proposed dwelling unit subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-216.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2019-110 - 1640 Stewart Road, Electoral Area E

It was moved and seconded that the Board approve Development Variance Permit No. PL2019-110 to reduce the setback for an interior side lot line and the natural boundary of the sea to permit the renovation of an existing dwelling unit and to permit a second storey addition subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2019-110.

CARRIED UNANIMOUSLY

Development Variance Permit and Request for Frontage Relaxation

Development Variance Permit Application No. PL2019-134 and Request for Relaxation of the Minimum 10% Frontage Requirement in Relation to subdivision Application No. PL2017-072 - 2925 Turnbull Road, Electoral Area H

It was moved and seconded that the Board approve the request to relax the minimum 10% perimeter frontage requirements for proposed Lot 3 in relation to Subdivision Application No. PL2017-072, subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board approve Development Variance Permit No. PL2019-134 to increase the permitted parcel depth of proposed Lot 2 subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2019-134.

CARRIED UNANIMOUSLY

Development Variance Permit No. PL2019-156 for lot depth and Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2019-044 - 1396 Sunrise Drive, Electoral Area G

It was moved and seconded that the Board approve the request to relax the minimum 10% perimeter frontage requirements for proposed Lots A and B in relation to Subdivision Application No. PL2019-044, subject to the terms and conditions outlined in Attachments 2 and 3.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board approve the request to increase the permitted lot depth for proposed lots A and B for Development Variance Permit No. PL2019-156, subject to the terms and conditions outline in Attachments 2 and 3.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2019-156.

CARRIED UNANIMOUSLY

Request for Frontage Relaxation in Relation to a Subdivision

Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2018-116 - 6961, 6931, 6973 and 6977 Doumont Road, Electoral Area C

It was moved and seconded that the Board approve the request to relax the minimum 10% perimeter frontage requirements for proposed Lots B and H in relation to Subdivision Application No. PL2018-116.

CARRIED UNANIMOUSLY

Other

Temporary Use Permit Application No. PL2019-090 - Kipp Road, Electoral Area A

It was moved and seconded that Item 6 of the conditions of approval of Development Permit Application No. PL2019-090 listed in Attachment 3, Schedule 1 - Conditions of Permit, be amended to add the words "to include carcass surveys of birds, bats, and other incidental species following survey recommendations to be provided by a professional biologist" after the words ...prepared by a qualified professional.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board receive the Summary of the Public Information Meeting held on July 10, 2019.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board approve Temporary Use Permit No. PL2019-090 to allow the use of a wind turbine on the subject property subject to the terms and conditions outlined in Attachment 3, as amended.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Temporary Use Permit No. PL2019-090.

CARRIED UNANIMOUSLY

EMERGENCY PREPAREDNESS

Municipal Insurance Association of British Columbia Society Coverage

It was moved and seconded that the Board endorse offering the Municipal Insurance Association of British Columbia Society coverage to the volunteer fire department societies.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board endorse contributions of \$5,000 to the insurance deductible reserve accounts to increase the reserve balance to a maximum of \$100,000.

CARRIED UNANIMOUSLY

Emergency Program Bylaws

It was moved and seconded that “Regional District of Nanaimo Emergency Program Bylaw No. 1790, 2019” be introduced and read three times.

CARRIED UNANIMOUSLY

It was moved and seconded that “Regional District of Nanaimo Emergency Program Bylaw No. 1790, 2019” be adopted.

CARRIED UNANIMOUSLY

It was moved and seconded that “Regional District of Nanaimo Emergency Program Extended Service Amendment Bylaw No. 952.01, 2019” be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

CARRIED UNANIMOUSLY

FIRE PROTECTION

Bow Horn Bay Fire Protection Boundary Expansion

It was moved and seconded that “Bow Horn Bay Fire Protection Service Amendment Bylaw No. 1385.10, 2019” be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

CARRIED UNANIMOUSLY

Dashwood Fire Hall Alternative Approval Process Results

It was moved and seconded that “Dashwood Fire Hall Service Area Establishment Bylaw No. 1785, 2019”, be adopted.

CARRIED UNANIMOUSLY

It was moved and seconded that “Dashwood Fire Hall Loan Authorization Bylaw No. 1789, 2019”, be adopted.

CARRIED UNANIMOUSLY

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 2:22 PM

CHAIR