

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE ELECTORAL AREA G PARKS AND OPEN SPACE ADVISORY
COMMITTEE MEETING**

**Tuesday, May 28, 2019
3:30 P.M.
Oceanside Place**

In Attendance:	Director C. Gourlay R. Alexander M. Foster D. Round	Chair Member at Large Member at Large Member at Large
Regrets:	B. Coath	Member at Large
Also in Attendance:	T. Osborne W. Marshall R. Lussier A. Harvey	Gen. Mgr., Recreation & Parks Mgr. Park Services Parks Planner Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Electoral Area G Parks and Open Space Advisory Committee Meeting - February 27, 2019

It was moved and seconded that the minutes of the Electoral Area G Parks and Open Space Advisory Committee meeting held February 27, 2019, be adopted as amended to add under 'Introductions and Orientation' that 'concern was expressed about the funding for parks projects not being available due to storm damage clean up'.

CARRIED UNANIMOUSLY

REPORTS

Parks Update Report – January to March 2019

R. Lussier gave an update of the park projects in Electoral Area G.

D. Round requested that residents near the potential waterline regional trail be consulted in the development plan.

It was moved and seconded that the Parks Update Report – January to March 2019 be received for information.

CARRIED UNANIMOUSLY

5-year Project Plan – Electoral Area G

W. Marshall spoke of the process the project plans and budgeting for community parks.

R. Lussier reviewed the priorities and costing on the 5-year project planning worksheet.

Committee members discussed the funds allocated to projects and the priorities of the projects. They agreed that approximately \$30,000 of Community Works Funds allocated to Maple Lane project would be good use of the funds. R. Lussier said the open house for Maple Lane Park is scheduled for June 17, 2019 from 4-6 pm. R. Alexander said that date would work and it would be before the San Pareil Owners and Residents Associations annual general meeting.

It was moved and seconded that the 5-year Project Plan: 2020-2024 for Community Parks in Electoral Area G be approved as presented.

CARRIED UNANIMOUSLY

It was moved and seconded that Electoral Area G Community Works Funds (CWF) be used for Maple Lane Park following community feedback at the June 17, 2019 Maple Lane Park Open House and staff providing costing on selected park design elements for the Board's future consideration and approval of the CWF amount for the project.

CARRIED UNANIMOUSLY

NEW BUSINESS

Reserve Funds

Director Gourlay spoke about the options and process for increasing the reserve funds for future projects. He said he added \$25,000 in the 2019 Electoral Area G Community Parks budget and the Five-Year Financial Plan for reserves but that there needs to be more of a regular contribution to the reserve. The Committee discussed the options of tax increase and the review of Development Cost Charges for Community Parks.

R. Alexander asked how the budget is increased to increase maintenance levels in parks. T. Osborne explained the budget process for an increase to maintenance.

There was a discussion and request for the Electoral Area G meeting time to return to later in the day.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 4:55 PM

CHAIR