

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING**

**Tuesday, April 9, 2019
1:30 P.M.
Board Chambers**

In Attendance:	Director B. Rogers	Chair
	Director K. Wilson	Electoral Area A
	Director V. Craig	Electoral Area B
	Director M. Young	Electoral Area C
	Alternate	
	Director J. Fell	Electoral Area F
	Director C. Gourlay	Electoral Area G
	Director S. McLean	Electoral Area H
Regrets:	Director L. Salter	Electoral Area F
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	D. Pearce	Director of Transportation & Emergency Services
	P. Thompson	Mgr. Current Planning
	T. Mayea	Legislative Coordinator
	S. Commentucci	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Electoral Area Services Committee Meeting - March 12, 2019

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held March 12, 2019, be adopted.

CARRIED UNANIMOUSLY

DELEGATIONS

Bruce Gibbons, Merville Water Guardians, re Prohibition of Water Bottling

Bruce Gibbons from the Merville Water Guardians provided a presentation regarding prohibiting the bottling of ground water and requested that the Board take steps to implement bylaws that limit ground water extraction for bottled water.

COMMITTEE MINUTES

That the following minutes be received for information:

Electoral Area F Parks and Open Space Advisory Committee - March 6, 2019

CARRIED UNANIMOUSLY

PLANNING

Development Permit with Variance

Development Permit with Variance Application No. PL2018-204 - 6588, 6590 and 6592 Island Highway West, Electoral Area H

It was moved and seconded that the Board approve Development Permit with Variance No. PL2018-204 to relax the requirements for washroom facilities in a Campground subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Permit with Variance No. PL2018-204.

CARRIED UNANIMOUSLY

Request for Frontage Relaxation in Relation to a Subdivision

Request for Relaxation of Perimeter Frontage Requirement and Acceptance of Cash-in-lieu of Parkland Dedication in relation to Subdivision Application No. PL2018-130 - Tralee Road and Chatsworth Road, Electoral Area F

It was moved and seconded that the Board approve the request to relax the minimum frontage requirements for proposed Lots 3, 4, and 5 in relation to Subdivision Application No. PL2018-130.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board accept five percent (5%) cash-in-lieu of parkland dedication in conjunction with Subdivision Application No. PL2018-130.

CARRIED UNANIMOUSLY

Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in Relation to Subdivision Application No. PL2016-142 - 2120 Nanaimo River Road, Electoral Area C

It was moved and seconded that the Board approve the request to relax the minimum 10% perimeter frontage requirements for proposed Lot 2 in relation to Subdivision Application No. PL2016-142.

CARRIED UNANIMOUSLY

COMMUNITY PARKS

Community Work Funds Allocation for Final Village Way Path Design – Electoral Area B

It was moved and seconded that pending project approval by the Union of BC Municipalities, up to \$20,000 of unallocated 2019 Electoral Area B Community Works Funds be allocated to the Village Way path project in order to conclude a Ministry of Transportation and Infrastructure approved final project design and operating plan.

CARRIED UNANIMOUSLY

FIRE PROTECTION

Dashwood Fire Hall Replacement

It was moved and seconded that “Dashwood Fire Hall Service Area Establishment Bylaw No. 1785, 2019” be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

CARRIED UNANIMOUSLY

It was moved and seconded that “Dashwood Fire Hall Loan Authorization Bylaw No. 1789, 2019” be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

CARRIED UNANIMOUSLY

It was moved and seconded that the participating area approval is to be obtained for the entire proposed service area.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board approve the Elector Response Form as provide in Attachment 3, establish 4:00 p.m. on Friday, July 26, 2019 as the deadline for receiving elector responses for the alternative approval process, and determine the total number or electors to which the approval process applies to be 1751.

CARRIED UNANIMOUSLY

Directors' Roundtable

The Directors' Roundtable included discussions related to Electoral Area matters.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

TIME: 2:08 PM

CHAIR