

Regional District of Nanaimo Water Use Regulation Bylaw No. 1654, 2012

This copy is consolidated for convenience only and includes the following amendments:

Amendment Bylaw	Adoption Date
1654.01	February 24, 2015
1654.02	March 22, 2016
1654.03	December 6, 2016
1654.04	March 28, 2023
1654.05	May 28, 2024

Note: This Bylaw is consolidated for convenience only and is not to be construed as a legal document.

Consolidated: June 2024

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1654

A BYLAW TO REGULATE THE TERMS AND CONDITIONS UNDER WHICH WATER IS TO BE SUPPLIED AND USED IN REGIONAL DISTRICT OF NANAIMO WATER SERVICE AREAS

WHEREAS the Regional District of Nanaimo Water Water Use Bylaw No. 1639, 2011 amalgamated all water service area regulation bylaws, except for the Whiskey Creek Service Area, into one regulation bylaw that applies to all water service areas listed in this bylaw;

AND WHEREAS the Board wishes to include the Whiskey Creek Water Service Area in this bylaw;

AND WHEREAS Section 796.2 of the *Local Government Act* provides that a Board may, by bylaw, regulate and prohibit in relation to a regional district service;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Definitions

In this bylaw:

“Appliance” means a device or mechanism, other than one owned and operated by the Regional District, in or through which water is piped or used for a domestic or commercial purpose.

“Applicant” means a property owner or agent making application for a Service Connection to supply water from the System.

“Backflow” means the flow of water or other liquids, gases or solids from any source in the reverse direction back into the water System.

“Backflow Assembly Tester” means a person holding a valid certificate from the American Waterworks Association, British Columbia Section for testing backflow prevention assemblies and approved by the Regional District of Nanaimo.

“Backflow Preventer” means a mechanical apparatus installed in a water system that prevents backflow of contaminants into the potable water System and meets the design and installation criteria requirements of the CAN/CSA standards B64. 10-01 / Series-01 or most current edition.

“Board” means the Board of the Regional District of Nanaimo.

“Boulevard” means that portion of any highway other than the paved, improved or main traveled roadway, driveway or sidewalk and includes any landscaped median.

“Building” means any structure that is used or intended to be used for the purpose of supporting or sheltering any use or occupancy.

“Building Inspector” means an individual designated by the Board as a Building Inspector for the Regional District;

“Bylaw Enforcement Officer” means a person appointed by or contracted by the Regional District of Nanaimo to enforce this bylaw.

“Commercial” means, in this bylaw, use for the operation of a trade or business, and includes uses such as institutional, industrial, but not residential use.

“Consumer” means a person to whom water is supplied under this bylaw.

“Cross Connection” means any actual or potential physical connection whereby the Regional District Water System is connected, directly or indirectly, with any non-potable or unapproved private water supply system, sewer, drain, conduit, well, pool, storage reservoir, plumbing fixture, or any other device which contains, or may contain contaminated water, liquid, gases, sewage, or other waste, or unknown or unsafe quality which may be capable of imparting contamination to the public water supply as a result of backflow.

“Curb Stop” means a shut-off valve installed by the Regional District with a protective housing to the surface of the ground.

“Divert” means to send on a course or in a direction different from the planned or intended one.

“Domestic” means water for household purposes, such as drinking, food preparation, bathing, washing clothes and dishes, flushing toilets, and watering lawns and gardens.

“Disconnect/Disconnection” means the turning off, or a physical separation of the Consumer Supply Line from the Regional District water system.

“District” means the Regional District of Nanaimo.

“Dwelling Unit” means one or more rooms for residential occupancy connected together with facilities for living, sleeping, cooking and having a separate entrance.

“Exempted Person” means an Owner or Occupier of property identified in Schedule ‘A’ as exempt from one or more of the regulations under this bylaw.

“Fill” means fill more than 15% of the total capacity of a residential swimming pool, wading pool, hot tub, garden pond or decorative fountain with water.

“General Manager” means the General Manager of the Regional District of Nanaimo Regional and Community Utilities Department or alternate.

“Household Use” means the use of water for ordinary domestic activities customarily incidental to the residential use of land including culinary, sanitary and laundry purposes.

“Hydrant” means a device equipped with special threaded connections owned and maintained by the Regional District within a highway, right of way, easement or on Regional District property, connected to a water main to supply water for fire protection purposes.

“Improper” means not suitable or not appropriate, or potentially causing harm.

“Manager of Financial Services” means an individual designated by the Board as the Manager of Financial Services for the Regional District;

“Manager of Water Services” means the Manager of Water Services of the Regional District of Nanaimo Regional and Community Utilities Department or alternate.

“Meter” means a device that measures and records the quantity or flow of water.

“Micro-irrigation or Drip-irrigation System” means a system using irrigation components which consume less than 90 litres (20 gallons) per hour and operate at less than 17,578 kg/sq. metre (25 psi) to deliver water to the root zone of the plant material being irrigated, and includes spray emitter systems (Micro-Sprays), point source emitters and linear tape systems as defined in the BC Trickle manual prepared and published by the BC Ministry of Agriculture and Food, Resource Management Branch (issue 1999), but does not include weeper or soaker hoses.

“Multi-Family Dwelling” means developed land whereon more than one residential dwelling unit is located, and shall include, but not be limited to duplexes, triplexes, apartment houses, condominiums, townhomes, attached single-family homes, boarding houses, and group homes.

“Newspaper” has the same meaning as in the *Local Government Act*.

“Occupier” has the same meaning as in the *Local Government Act*.

“Owner” has the same meaning as in the *Local Government Act*.

“Parcel of Land” means any lot, block or other area in which land is held or into which it is subdivided, but does not include a highway.

“Plumbing Fixture” means any one of or any combination of a sink, shower, washing or bathing tub, washing machines or any equipment intended to be used for washing or rinsing.

“Premise/Premises” includes land, buildings and structures.

“Private” means premises or a water system not owned or operated by the Regional District.

“RDN” means the Regional District of Nanaimo.

“Reconnect/Reconnection” means to turn on, or physically connect the Consumer Supply Line to the Regional District water system.

“Regional District” means the Regional District of Nanaimo.

“Residential” means the premises at which household use activities take place, and excludes commercial uses.

“Restricted Hours” means those time periods during which outdoor watering is permitted as specified in this bylaw.

“Service” has the same meaning as in the *Local Government Act*.

“Service Area” means a water service area as listed in Schedule ‘D’.

“Service Line” means a Water Service Connection.

“Single Family Dwelling Unit” means a detached dwelling designated for or occupied exclusively by one family and owned or leased by the occupants on a continuing basis for 30 days or more per year.

“Sprinkler” means a hose connected or other sprinkler system but excludes a micro-irrigation or drip-irrigation system.

“Stage” means the Stages 1, 2, 3 and 4 of water conservation levels prescribed in Schedule ‘A’ of this bylaw.

“System” means the water distribution system owned and operated by the Regional District.

“Terms” means a statement of what is required as part of an agreement.

“Unit” means a self-contained space with a separate entrance that has a plumbing fixture or fixtures.

“Vehicle” means a device, except boats and seaplanes in, on or by which a person or thing is or may be transported or drawn, except a device designed to be moved by human power.

“Water” means water supplied by the RDN directly or indirectly to an Owner or Occupier.

“Watering Days” means those days during which outdoor watering is permitted in Schedule ‘A’ of this bylaw.

“Water Main” means the water supply pipeline in a highway or district right-of-way or easement being part of the System.

BL 1654.02

“Water Rate” means an amount levied under Schedule ‘A’ of Bylaw No. 1655, cited as “Regional District of Nanaimo Water Services Fees & Charges Bylaw No. 1655, 2012”.

“Water Service Connection” means a water supply pipe connected to the System and extending to the property line of the consumer for the purpose of conveying water to the consumer. A service connection shall include a water meter and a shut-off valve and shall be the property of the District.

“Water Use Restrictions” means the outdoor watering and water conservation levels prescribed in Schedule ‘A’ of this bylaw.

2. Conditions of Supply

- (1) The Regional District is not liable for any injury, damage or loss, including economic loss, to any person or property:
 - (a) arising or occurring from the use of water from the System;
 - (b) resulting from a failure of water supply to any Consumer;
 - (c) resulting from any impurity, lack of pressure, excess of pressure, or other condition affecting water supplied by the System.

3. Illegal Connections and Temporary Water Use Connection

- (1) No person may connect, or allow to be connected, or allow to remain connected any Premises to the System without prior written authorization from the Regional District, in accordance with Schedule ‘B’ of this bylaw.
- (2) Except for Fire Department use, no person shall connect, cause to be connected, or allow to remain connected any piping, fixture, fitting, container or Appliance to a fire hydrant, stand pipe or any other temporary water connection without first obtaining a Regional District of Nanaimo Fire Hydrant Use Permit, in accordance with Schedule ‘C’ of this bylaw.

4. Private Wells & Water Sources

No person connected to the System may connect a private well or other water supply source to the System. Any person with a well or other water supply source connected to the System shall provide the Regional District with proof of disconnection.

5. Tampering with the System

- (1) No person may tamper with, operate, remove or make any alteration or connection to any hydrant, standpipe, meter, curb stop, valve, pumping station, reservoir chamber, or other fixture or appurtenance connected with the System without prior written authorization from the Regional District, in accordance with Schedules ‘B’ and ‘C’ of this bylaw;

- (2) A person must not willfully damage, destroy, uncover, deface or otherwise tamper with any part of the System.
- (3) No pump, booster or other device shall be employed by a Consumer for the purposes of or having the effect of, increasing service line water pressures to higher than normal, without prior written authorization from the Regional District. The Regional District may, without notice, discontinue service to any customer employing such a pump, booster or other device.
- (4) Except as provided in Schedule 'B' of this bylaw, the General Manager shall prescribe all standards for the repair or alteration of a Water Service Connection and for any mains, pipes or Water Service connected or attached to the System.
- (5) No works of any kind connected to the System, either for the laying of new or repair of old service pipes, shall be done on or under any street or land within the Service Area by any persons other than a person authorized by the Regional District.

6. Water Use Restrictions

- (1) An owner or occupier of property must not divert water from the System to the benefit of any other parcel of land, premises or purpose, other than that permitted at the time of approval.
- (2) The Regional District may, with seven calendar days notice, disconnect the Water Service to any Premise for any of the following reasons and shall not be liable for damages resulting there from:
 - a. Failure to repair or replace defective pipes, fittings, valves, tanks or Appliances which are leaking or are otherwise not in a good state of repair and which are, or may become, a cause of water waste.
 - b. Illegal connections.
- (3) The Regional District may, whenever in its discretion the public interest so requires, suspend or limit the consumption of water from the System or may regulate the hours of use, or may further prescribe the manner in which such water may be used. The Regional District may disconnect the water supply to any Consumer if it has reason to believe that the condition of the Consumer's service line poses a reasonable threat of contamination to the System.
- (4) No person shall damage or allow the deterioration of any Appliance that will result in a waste of water.
- (5) No person, being an Owner or Occupier of property that is connected to or serviced by a water System, shall use water or cause water to be used contrary to the water use restrictions that are in effect at the time of use.

(6) An RDN Bylaw Enforcement Officer has the authority to enter at all reasonable times on any property that is subject to this bylaw to ascertain whether the requirements of this bylaw are being met or observed.

(7) No person shall waste water by using more water than is required to provide a service, produce a product or complete a task, including, but not limited to, allowing a tap or hose to run water unnecessarily and over-watering plants or lawns.

7. Watering Conservation Levels

(1) Water Conservation Level 1 will automatically be in effect for the months of April and October in any year.

(2) Water Conservation Level 2 will automatically be in effect for the months of May, June, July, August and September in any year.

(3) Water Conservation Level 3 restrictions will only be imposed if required.

(4) Water Conservation Level restrictions will only be imposed if required.

(5) Notwithstanding the application of Water Use Restrictions pursuant to Section 7 (1,2,3 & 4) of this bylaw, the Manager of Water Services shall recommend higher Water Restriction Stages as required.

(6) The Manager of Water Services shall give notice, or cause notice to be given, to persons in the service area of the applicable Water Use Restrictions and when they take effect. Such notice shall be advertised in a Newspaper and posted on the RDN web site.

(7) In making a determination under Section 7, the Manager of Water Services shall consider, but shall not be bound by, well levels, pumping hours, system pressures and reservoir levels.

(8) Schedule 'A' prescribes the Water Use Restrictions and Water Conservation Levels that are enforceable under this bylaw.

8. Permits, Exemption and Special Cases

(1) The RDN may issue permits for special cases and in the manner prescribed in Schedule 'A'.

(2) Exemptions and special cases to the regulations in this bylaw are prescribed in Schedule 'A'.

(3) Exempted Persons and Permit holders are exempted from Section 7 to the extent permitted by Schedule 'A' and by the conditions in the Permit, where applicable.

9. Meters

(1) Every water service connection shall be installed with a meter provided by the Regional District. The General Manager shall determine the size of meter required and the Regional

District shall cause the meter to be installed in a location convenient to system operations and maintenance.

- (2) No person shall in any way tamper with, operate or remove a water meter and associated works.
- (3) Owners, occupants or tenants shall ensure that landscaping does not interfere with access to the water meter or curb stop.

10. Service Connections

- (1) A Water Service Connection shall be installed in accordance with the requirements of the British Columbia Plumbing Code, and shall be constructed by the owner entirely at his/her own expense, in accordance with the specifications outlined in Schedule 'B' of this bylaw.
- (2) All persons shall maintain the Water Service Connection in good order and repair, and protect it from frost at their own risk and expense.
- (3) When a premise is vacated the property owner shall notify the Regional District to ensure the water supply is turned off.
- (4) Water Service Connection charges are provided in Schedule 'B' of "Regional District of Nanaimo Water Services Fees & Charges Bylaw No. 1655, 2012".

11. Fire Hydrant Use

- (1) Any requests for the use of a fire hydrant must be made by using the application form shown in Schedule 'C'.
- (2) Fire Departments are exempt from this permitting process.

12. Inter Water Service Area Supply

- (1) Water transfers between Regional District of Nanaimo Water Service Areas are permitted for temporary operational or emergency purposes only.
- (2) Water transfers require the approval of the Manager of Water Services.
- (3) Reimbursement rate for water supplied will be in accordance with Schedule "C" of this bylaw.

13. Penalty

- (4) Any person who commits any act or offence or permits any act to be done in contravention of this bylaw commits an offence.
- (5) A person who commits an offence under this bylaw is liable on summary conviction to a penalty of not less than \$100.00 and not more than \$500.00 for a first offence; and for each subsequent offence, to a fine of not less than \$500.00 and not more than \$2,000.00, with the exception of outdoor watering infractions.

- (6) A person who contravenes the Water Use Restrictions set out in this bylaw commits an offence and is subject to a fine of \$50.00 for a first offence, \$150.00 for a second offence and \$300.00 for a third offence, plus costs in accordance with the Offence Act.

14. Citation

This bylaw may be cited for all purposes as “Regional District of Nanaimo Water Use Regulation Bylaw No. 1654, 2012”.

15. Repeal

The following bylaws, and any amendments thereto, are hereby repealed:

- (a) “Whiskey Creek Water Service Area Rates and Regulations Bylaw No. 1636, 2011”
- (b) “Regional District of Nanaimo Water Use Regulation Bylaw No. 1639, 2011”

Introduced and read three times this 28th day of February, 2012.

Adopted this 28th day of February, 2012.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr., Corporate Administration

1. WATER CONSERVATION LEVEL 1 – Night Watering Only

During the month of April, no person shall:

- (a) Use a sprinkler to water a lawn or garden growing on a property except between the hours of 7:00 pm to 7:00 am daily; or
- (b) Wash a vehicle, boat, trailer, window or house (siding) except by using a hand-held container or a hose equipped with a shutoff device.

2. WATER CONSERVATION LEVEL 2 – Every Other Day Watering

During the months of May, June, July, August, September, and October, no person shall:

- (a) Use a sprinkler to water a lawn or garden growing on a property with:
 - (i) An even-numbered address except on even-numbered days between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day;
 - (ii) An odd-numbered address except on odd-numbered days between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day;
 - (iii) An address on Pylades Drive except on even-numbered days between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day;
 - (iv) An address on Bissel Road except on odd-numbered days between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day;
 - (v) An odd-numbered address from 1027 to 1117 Surfside Drive, or an odd-numbered address from 927 to 935 McFeely Drive, except on Tuesday, Friday or Sunday between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day;
 - (vi) An odd-numbered address from 985 to 1021 Surfside Drive, or an even-numbered address from 976 to 1010 Surfside Drive, except on Monday, Wednesday or Saturday between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day;
 - (vii) An odd-numbered address from 965 to 977 Surfside Drive, or an odd-numbered address from 939 to 959 McFeely Drive, or an even-numbered address from 954 to 968 Surfside Drive, except on Tuesday, Thursday and Sunday between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day; or

- (b) Wash a vehicle, boat, trailer, window or house (siding) except by using a hand-held container or a hose equipped with a shutoff device.

3. **WATER CONSERVATION LEVEL 3 – One Day Per Week Watering**

If the Manager of Water Services gives notice that a reduction in water use is necessary requiring Water Conservation Level 3, no person shall:

- (a) Use a sprinkler to water a lawn or garden growing or wash a vehicle, boat, trailer, window, or house (siding) unless for safety reasons (i.e. boat trailer brakes) on a property with:
 - (i) An even-numbered address except on Thursdays between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day;
 - (ii) An odd-numbered address except on Mondays between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day;
 - (iii) An address on Pylades Drive except on Thursdays days between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day;
 - (iv) An address on Bissel Road except on Mondays days between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day;
 - (v) An odd-numbered address from 1027 to 1117 Surfside Drive, or an odd-numbered address from 927 to 935 McFeely Drive, except on Tuesdays between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day;
 - (vi) An odd-numbered address from 985 to 1021 Surfside Drive, or an even-numbered address from 976 to 1010 Surfside Drive, except on Wednesdays between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day; or
 - (vii) An odd-numbered address from 965 to 977 Surfside Drive, or an odd-numbered address from 939 to 959 McFeely Drive, or an even-numbered address from 954 to 968 Surfside Drive, except on Thursdays between the hours of 7:00 am to 10:00 am or 7:00 pm to 10:00 pm, and for no more than 2 hours per day.

4. **WATER CONSERVATION LEVEL 4 – COMPREHENSIVE WATERING BAN**

If the Manager of Water Services gives notice that a reduction in water use is necessary requiring Water Conservation Level 4, no person shall:

- (a) Water lawns or boulevards at any time including newly seeded or sodded lawns;
- (b) Water flowers, shrubs or ornamental trees except by using a hand-held container or a hose equipped with a shutoff device, and only between the hours of 7:00 am to 10:00 am, or 7:00 pm to 10:00 pm ;
- (c) Wash a house (siding), sidewalk or driveway unless prior to the application of a product such as paint, preservative, stucco, or preparation of a surface prior to paving;

- (d) Fill a fountain, pool or hot tub; or
- (e) Obtain a new lawn watering permit.

5. EXEMPTIONS

- (a) A person who has installed a new lawn, either newly seeded or new sod, may apply to the Regional District of Nanaimo Water Services Department for a permit which will allow the new lawn to be sprinkled outside of permitted days, but within restricted hours. The permit shall be conspicuously displayed at the premises for which it was issued.
- (b) New sod or newly seeded lawn may be sprinkled for 14 days after installation, provided a permit pursuant to Subsection (a) has been issued for the premises at which the new lawn has been installed.
- (c) After expiration of a permit issued under Subsection (a), a person may apply for subsequent permits under Subsection (a).
- (d) Permits may not be issued or be valid during Water Conservation Level 2, Level 3 or Level 4, at the discretion of the Manager of Water Services.
- (e) A person may water new trees and shrubs during installation and for the following 24 hours. Afterwards the watering must comply with Water Conservation Levels.
- (f) A person may water vegetable gardens or fruit trees at any day and time.
- (g) A person may water flowers, shrubs, and ornamental trees at any day and time in Level 1, Level 2, or Level 3 if using a hand-held container or a hose equipped with a shutoff device;
- (h) A person may use micro-irrigation or drip-irrigation as follows:
 - (i) Any day and any time during Water Conservation Level 1, Level 2 and Level 3;
 - (ii) Any day during Water Conservation Level 4, but only between the hours of 7:00 am to 10:00 am, or 7:00 pm to 10:00 pm;
 - (iii) Micro-irrigation and drip-irrigation consist of water delivered to the root zone of a plant and use less than 20 gallons per hour at less than 25 PSI;
 - (iv) Soaker hoses and weeper hoses are not considered to be micro-irrigation or drip-irrigation;
- (i) Commercial enterprises which require water use to facilitate normal business activities (i.e. power washing companies, window washing companies, car dealerships, car washes, nurseries, turf farms, tree farms, etc.) are exempt from all Water Conservation Levels;
- (j) Commercial properties may vary hours of use with written permission from the Manager of Water Services. Requests for variations to this regulation must be made annually;

- (k) Public service premises and utilities may vary hours of use as required to accomplish maintenance and upkeep of public installations;
- (l) School and municipal playing fields may vary hours of use as required to accomplish maintenance and upkeep of fields;
- (m) Private wells are not subject to Regional District of Nanaimo watering restrictions.

Chairperson

Sr. Mgr., Corporate Administration

SCHEDULE 'B'

SERVICE CONNECTIONS

Installation and maintenance of water service connections inside property lines is the responsibility of the registered property owner.

Work on water service connections must not begin until the proper permits and authority have been obtained from the Regional District.

Quality of workmanship and materials are subject to approval by the Regional District before a water service connection will be activated.

Devices installed by the Regional District (i.e., curb stops, water meters, check valve, service boxes) are the property of the Regional District. Unauthorized connections, operation of valves, etc., may result in service disconnection.

Service Connections – Sequence of Events

1. An applicant for a Water Service Connection must make the application and must not connect any parcel of land to the system except in accordance with the following requirements:
 - (a) The applicant must apply to the Regional District for a Water Service Connection in connection with an application for a building permit where applicable or, where no building permit is required, on the application form provided by the Regional District.
 - (b) Following the acceptance of the application by the Regional District, the property owner must excavate a trench from the building or structure to be served by the Water Service Connection to the curb stop and must prepare a pipe bedding and lay pipe in the trench, which pipe is to be left uncovered until the inspection by the Regional District under Subsection (d).
 - (c) The property owner must contact the Regional District office to arrange for an inspection appointment of the curb stop pipe bedding and pipe installed under Subsection (b) and must not cover the pipe with soil or other cover material until the work has been inspected and approved by the Regional District in accordance with Subsections (d) and (e) and Section 2.
 - (d) The Regional District Building Inspector is authorized to inspect the trenching, pipe bedding, cover material and pipe.
 - (e) Following satisfactory inspection, Regional District staff may connect the Water Service Connection to the System.
2. Following the installation of the Water Service Connection, and provided that no leaks or problems are found, the property owner may cover the pipe and backfill the trench.

Chairperson

Sr. Mgr., Corporate Administration

SCHEDULE 'C'

FIRE HYDRANT USE PERMITTING

1. Applications for a fire hydrant connection are to be made using the "Fire Hydrant Use Permit" Application form included in this schedule.
2. Fire Hydrant use will be approved at the sole discretion of the Manager of Water Services.
3. Fire Hydrant use permits will only be considered for works or activities being carried out within the permit application Water Service Area.
4. Fire Hydrant Use will not be granted for the purposes of water resale.
5. Fire Hydrant connections and disconnections will be made by RDN staff only.
6. Regional District of Nanaimo Staff will determine the allowable flow rate for each permitted use.
7. The Regional District of Nanaimo retains the right to disconnect any connection at any time.



WATER SERVICES DEPARTMENT FIRE HYDRANT USE PERMIT APPLICATION FORM



APPLICANT'S NAME: _____

MAILING ADDRESS: _____ Postal Code _____

TELEPHONE: _____ CELL: _____ FAX: _____ EMAIL: _____

- This application is for use of the fire hydrant located at _____
- Anticipated for the period _____ to _____
- For the following uses: _____
- Project Description: _____
- RDN Water Service Area: _____

I understand and agree to the following:

- Application fee is \$50.00
- Fire hydrant use fee/deposit in the amount of \$500.00.
- The fire hydrant may not be used until this Permit has been issued and the RDN staff have installed backflow prevention devices.
- Fire hydrant use is restricted to only the above-noted uses that have been accepted by the Manager.
- The Applicant may not leave the hydrant and associated equipment unattended.
- The permit may be revoked by the RDN at any time, where deemed necessary.
- On completion the RDN will inspect and maintain the hydrant as required, deduct a \$125 fee, any repair costs and water consumption fees from the \$500 deposit, and refund/invoice the balance to the Applicant.

SIGNATURE OF APPLICANT: _____ DATE: _____

Personal information collected on this form is collected for the purpose of processing this application and for administration and enforcement. The personal information is collected under the authority of the *Local Government Act* and RDN bylaws. If you have any questions about this collection, contact the Manager of Water Services at 6300 Hammond Bay Road in Nanaimo or by phone at 390-6560. Personal information or business information submitted on this form is not considered to be supplied in confidence. **Applicant's initials** _____

Water Services Department Use Only Below This Line

☐ Permit Approved ☐ Permit Denied for the following reasons: _____

_____ Date: _____ Hydrant # _____ Permit # _____

Manager of Water Services

Meter Reading at Start: _____ (m³)

Meter Reading at Completion: _____ (m³)

Application Fee

(a) \$50.00 (11-__-__-98-00)

Damage Deposit

(b) \$500.00 (14-35-00-00-00)

Refund equals the Damage Deposit less,

Less RDN inspection/maintenance fee (\$125)

(c) \$125.00 (11-__-__-98-00)

Less costs for any damages

(d) \$ _____

(12% HST) _____

Less water consumption at \$2.00/cubic meter

Consumption m³ _____ x \$2.00 =

(e) \$ _____

Amount to refund or invoice (b minus c+d+e)

\$

(11-__-__-98-00)

Refund/Invoicing Approved by _____ Date: _____

Manager of Water Services

Chairperson

Sr. Mgr., Corporate Administration

SCHEDULE ‘D’

WATER SERVICE AREAS

- (a) Nanoose Bay Peninsula established pursuant to “Nanoose Bay Peninsula Water Service Area Bylaw No. 867, 2005”.
- (b) French Creek established pursuant to “French Creek Water Local Service Establishment Bylaw No. 874”.
- (c) Melrose Terrace established pursuant to “Melrose Terrace Community Water Supply Service Area Establishment Bylaw No. 1397, 2004”.
- (d) Surfside established pursuant to “Surfside Properties Water Specified Area Establishment and Loan Authorization By-law No. 694, 1985”.
- (e) Decourcey established pursuant to “Decourcey Water Supply Local Service Area Establishment Bylaw No. 1096, 1998”.
- (f) San Pareil established pursuant to “San Pareil Water Supply Local Service Area Establishment Bylaw No. 1170, 1999”.
- BL 1654.04 (g) River's Edge established and amended pursuant to "River's Edge Water Supply Service Area Amendment Bylaw No. 1354.02, 2022”.
- (h) Morningstar Creek established pursuant to “Morningstar Creek Water Local Service Area Establishment Bylaw No. 1125, 1998”.
- (i) Whiskey Creek established pursuant to “Whiskey Creek Water Service Area Rates and Regulations Bylaw No. 1636, 2011”.
- BL 1654.03 (j) Westurne Heights established pursuant to "Westurne Heights Water Service Area Establishment Bylaw No. 1718, 2014”.