



**ENGLISHMAN RIVER WATER SERVICE JOINT VENTURE
MEETING OF THE MANAGEMENT BOARD**

**THURSDAY, May 25, 2017
9:30am – 10:30am**

***City of Parkville Forum
100 Jensen Avenue***

A G E N D A

PAGES

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. ADOPTION OF MINUTES**
- 2-3 3.1 Englishman River Water Service Management Board Meeting – May 3, 2017.
- 4. DELEGATIONS**
- 5. CORRESPONDENCE**
- 6. UNFINISHED BUSINESS**
- 7. REPORTS**
- 8. ADDENDUM**
- 9. BUSINESS ARISING FROM DELEGATIONS**
- 10. NEW BUSINESS**
- 11. IN CAMERA**
 - 11.1 That pursuant to sections 90 (1) (j) of the Community Charter the Board proceed to an In Camera Meeting for discussions related to third-party business interests.
- 12. ADJOURNMENT**

Distribution: *J. Stanhope, B. Rogers, M. Lefebvre, S. Powell, M. Squire, R. Alexander, B. Weir*

For Information: *P. Carlyle, D. Comis, J. Marsh, C. Midgley, W. Idema, G. St. Pierre, V. Figueira, L. Butterworth,*



**MINUTES OF THE REGULAR MEETING OF THE
ENGLISHMAN RIVER WATER SERVICE (ERWS) MANAGEMENT BOARD
*Immediately following the AWS Management Board Meeting***

**HELD ON WEDNESDAY, MAY 3, 2017 AT 10:30AM
Parksville Community and Conference Centre**

Present:	Director J. Stanhope, Chair Director B. Rogers M. Lefebvre	Regional District of Nanaimo Regional District of Nanaimo City of Parksville
Also Present:	M. Squire L. Butterworth V. Figueira B. Weir B. Luchtmeijer P. Carlyle C. Midgley R. Alexander G. St. Pierre R. Graves	City of Parksville City of Parksville City of Parksville Town of Qualicum Beach Town of Qualicum Beach Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Recording Secretary
Regrets:	S. Powell	City of Parksville

CALL TO ORDER

The Chair called the meeting to order at 10:37 am and respectfully acknowledged the Coast Salish First Nations on whose traditional territory the meeting took place.

MINUTES

It was moved and seconded that the minutes of the regular meeting of the Englishman River Water Service Management Board held January 24, 2017 be adopted.

CARRIED UNANIMOUSLY

REPORTS

Project Update.

M. Squire gave a brief update on the project.

ERWS Revised 2017-2021 Financial Plan.

It was moved and seconded that the Englishman River Water Service Management Board meet to discuss topics of the Island Corridor Foundation requirements for the transmission main.

CARRIED UNANIMOUSLY

1. It was moved and seconded that the report from the Englishman River Water Service Management Committee dated May 3, 2017 entitled ERWS Revised 2017-2021 Financial Plan be received.

CARRIED UNANIMOUSLY

2. It was moved and seconded that the Englishman River Water Service Management Board accept the Revised 2017-2021 Financial Plan as outlined in Table 1 attached to the May 3, 2017 report.

CARRIED UNANIMOUSLY

3. It was moved and seconded that the Englishman River Water Service Management Board recommend the Joint Ventures adopt their portion of the Revised 2017-2021 Financial Plan as outlined in Table 2 attached to the May 3, 2017 report.

CARRIED UNANIMOUSLY

Contract 2 Award– Springwood Reservoir Transmission Main.

1. It was moved and seconded that the report from the Englishman River Water Service Management Committee dated April 10, 2017 entitled ERWS Contract 2: Springwood Reservoir Transmission Main be received.

CARRIED UNANIMOUSLY

2. It was moved and seconded that staff be authorized to award Contract 2: Springwood Reservoir Transmission Main to IDL Projects Incorporated in the amount of \$4,944, 700 (plus GST).

CARRIED UNANIMOUSLY

Audited Financial Statements.

L. Lee, KMPG, reviewed the ERWS Audited Financial Statements.

It was moved and seconded that the ERWS Audited Financial Statements be received and approved.

CARRIED UNANIMOUSLY

QUESTIONS

The Chair opened the floor to questions and comments.

Mike Jensson questioned if the consequences of dealing with algae blooms been fully considered with respect to handling the solids and potential toxins?

Mike Squire replied that it was considered and fully analyzed by Consultants and the solids.

ADJOURNMENT

MOVED Director Lefebvre, SECONDED Director Rogers, that the meeting be adjourned.