

**REGIONAL DISTRICT OF NANAIMO GREEN BUILDING INCENTIVE PROGRAM TERMS AND CONDITIONS**

1. Oil to Heat Pump, Renewable Energy, Home Energy Assessments, Sustainable Development Checklist, Electric Vehicle Charging Station, and Site Cut Timber incentives are available only to residents in the Regional District of Nanaimo Electoral Areas A, B, C, E, F, G, and H. Community Wood Smoke Reduction Program rebates are available to all Electoral Area Residents and residents of Qualicum Beach, Lantzville and Parksville, but residents must comply with the terms and conditions of that specific program.
2. Incentives are limited and will be disbursed on a first-come, first-served basis.
3. Only one application for each rebate type (i.e., heat pump, photovoltaic/solar, electric vehicle charging station) will be accepted per household.
4. Applicants must be either the registered property owner or tenant; if the Applicant is a tenant, documentation must be submitted indicating that both the tenant and the property owner have knowledge of the Rebate Program and the application, that the property owner has agreed in writing to the renovation work, and both property owner and tenant agree about to whom the Rebate should be paid.
5. Commercial and institutional developers are not eligible for financial incentives.
6. Rebates cannot exceed the cost on the invoice and the paid cost of the upgrade. Rebates may be combined with funding received from the Canada Greener Homes Grant, Home Renovation Rebate Program and CleanBC Home Efficiency Rebates, and BC Hydro and Fortis BC Home Rebates, but it is the applicant's responsibility to ensure combined rebates do not exceed the cost on the invoice or paid cost of the upgrade.
7. Upgrade costs covered by warranty or home insurance claims are not eligible for rebates.
8. Rebate applications must be submitted within 90 days of purchase along with a proof of purchase and/or receipt. Exceptions may apply at the discretion of the Program Administrator.
9. It is the participant's responsibility to retain all receipts, photos and documentation to demonstrate that the requirements of the Green Building Incentive Program have been met.
10. The RDN has the right to verify information provided through the Green Building Incentive Program by contacting the retailer, installing contractor or by other reasonable means, before issuing a rebate.
11. The RDN reserves the right to refuse applications which it determines, in its sole discretion, are incomplete, inaccurate or otherwise do not meet program requirements.
12. The RDN does not endorse the services of any contractor nor any specific products and accepts no liability in the selection of materials, products, and contractors, performance or quality of workmanship, or the suitability of the premises for installation. Further, the Applicant acknowledges and agrees to assume any and all costs of the installation of any alterations necessary for the proper installation of equipment.
13. It is the Participant's responsibility to meet all Program requirements and comply with any laws, regulations or by-laws regarding permits, codes, restrictions or inspections in relations to appliances, products or equipment installed.
14. The RDN Green Building Incentive Program may be amended, modified or terminated at any time based on funding limitations or for any other reason, without notice.